

Tax Compliance Auditor

Commissioner of Revenue

Hiring Range: \$43,218 - \$58,510

Deadline: 11:59 p.m. March 29, 2020

Chesterfield County's Commissioner of Revenue is seeking a Tax Compliance Auditor. Responsibilities include: auditing local businesses for tax compliance; conducting field audits at business locations and desk audits in the office; reviewing taxpayer's financial statements, tax returns schedules and other pertinent financial records. Tax types evaluated include: business license, business personal property, sales tax, machinery and tools, transient occupancy and short-term rental. Additional responsibilities include: evaluation of new businesses for determination of exemptions, manufacturing status, and other factors affecting tax status within our locality. Perform other work as required. **This position is a part of an approved Career Development Plan (CDP) and offers career progression opportunities and salary incentives based on performance, qualifications and experience.** Successful candidate will possess a bachelor's degree in business administration, accounting, or a related field and one to three years of experience, preferably in a tax related field; or an equivalent combination of training and experience. **Good driving record required. Must not reflect a total of six or more demerit points within the twenty-four months preceding the anticipated hire date, or one major violation of six demerit points within the preceding thirty-six months. Pre-employment drug testing, FBI criminal background check and education/degree verification required.** A Chesterfield County application is required and must be submitted online by deadline. Visit chesterfield.gov/careers to view instructions and to complete and submit an application. (804) 748-1551.

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