Botetourt County (pronounced Bot-ah-tot), is one of Virginia’s most scenic and historically significant County. Nestled just north of Roanoke, Virginia, Botetourt County offers American history blended with nature and modern attractions. When it was first established, the County extended all the way to the Mississippi River, covering parts of seven present-day states. Botetourt offers a slice of Americana, with charming small towns, traditions, and southern hospitality of life in the Blue Ridge Mountains.

Botetourt County is recruiting for the position of Planner to join our Department of Community Development. This is a full-time position with an excellent benefits package, including state retirement.

Recently, Botetourt has been involved in a host of projects and exciting announcements which are furthering the Botetourt 2040 vision to “Honor our History, Enjoy the Present and Shape the Future.” The redesign of Interstate 81’s Exit 150 Access Management Project, a new auto parts manufacturing facility, a major east coast craft brewery expansion, and the Virginia Community College Shared Services Center location all continue to facilitate the need for sound comprehensive and long-range planning.

The selected candidate will have responsibility for performing varied professional assignments in the field of planning.

Areas of Focus:

- Future Land Use
- Current and Long Range Plans
- Land use applications
- Assist with the Comprehensive Plan update

Areas of Responsibility:

- Assists with development of studies, projects, analyses, plans, ordinances and recommendations concerning the short and long range development of the County
- Conducts extensive research in specific or general project areas
- Writes and presents formal and technical reports and correspondence
- Identifies community problems, issues and opportunities
- Evaluates adequacy of community facilities in meeting current and projected needs
- Recommends priorities, schedules and funding sources to implement public improvements plan
- Interprets and applies applicable state and county codes, ordinances and regulations.
- Attend Board of Zoning Appeals, County Planning Commission and Board of Supervisors meetings

Education and Experience:

- Bachelor's degree in urban and/or regional planning or a closely related field; Master's degree preferred
- One (1) year professional planning work experience in municipal or county government; three (3) to five (5) years’ experience preferred, or an equivalent combination of education and experience that provides the knowledge, skills and abilities to perform job duties
- AICP Certification preferred
Application, Resume’, and Cover Letter are required.

www.botetourtva.gov

Botetourt County is an Equal Opportunity Employer.

Position will remain open until filled.