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## **CHARLES CITY COUNTY POSITION VACANCY**

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### **Department of Community Development**

#### **Combined Building/Erosion and Sediment Inspector**

Charles City County Department of Community Development is seeking qualified applicants for the position of Combined Building/Erosion and Sediment Inspector. This individual's responsibilities include; conducting field inspections for adherence to code requirements; recording inspections daily; comprehending, interpreting, and enforcing the provisions of building and inspection codes as provided in the Virginia Uniform Statewide Building Code and local ordinances, zoning and subdivision ordinances; erosion and sediment control ordinances; visually reviewing plans for all types of structures to ensure compliance with the various building codes; independently inspecting new and/or existing or additions/alterations to existing structures and keeping records of all inspections; providing permit application information and the issuance of permits; working with utility service companies to provide service to inspected structures which meet applicable code requirements; approving permit applications for issuance; reviewing submitted plans for compliance; issuing violation notices; preparing and presenting cases in court for violation of applicable codes; assigning addresses for buildings; conducting correspondence with clients.

The successful candidate has thorough knowledge of building, construction, engineering and structural engineering principles and practices. He or she possesses thorough knowledge of environmental impacts, relevant to storm water management, and erosion control principles and practices, as applied to the construction of County infrastructure projects. This individual also has the ability to exercise firmness and tact in enforcing building and erosion and sediment codes. Associates degree in Engineering or related field preferred and a minimum of three years' experience required. Possession of an appropriate driver's license issued in the Commonwealth of Virginia required.

Hiring range is commensurate with qualifications and experience.

All interested candidates must submit a job application and resume to Human Resources at [tsbowen@co.charles-city.va.us](mailto:tsbowen@co.charles-city.va.us) no later than Monday, March 9, 2020. Job application can be found on the County website at [www.co.charles-city.va.us](http://www.co.charles-city.va.us)

**EEO/AA/M/F/D**