



Central Shenandoah Planning District Commission

## EMPLOYMENT OPPORTUNITY

The Central Shenandoah Planning District Commission, a regional planning organization serving the local governments in the Central Shenandoah Region, is hiring a Planner I.

**Planner I.** Professional member of a regional planning staff. This entry level position provides planning services for localities which may include a broad range of services areas such as economic development, transportation, environmental, emergency management, housing, recreation, and capacity building. Duties include developing local and regional plans, administering grants, making presentations and completing reports. Duties performed under the supervision of senior staff. Bachelor's degree in Planning, Public Administration, related field or equivalent amount of training and experience required. Ability to analyze information and develop creative solutions and/or alternatives required. Oral and written communication skills and ability to facilitate group meetings required. Computer skills including database management and Microsoft Office required. GIS experience is desirable. Organizational, time management and interpersonal skills are needed to be successful in the position. To be considered send a resume and cover letter to Bonnie S. Riedesel, Executive Director, Central Shenandoah Planning District Commission, 112 MacTanly Place, Staunton, VA 24401 or to [rita@cspdc.org](mailto:rita@cspdc.org). Position is open until filled with application review beginning on or around February 20, 2020. This is a full-time position with benefits. Salary range: \$40,000 - \$45,000. The CSPDC is an Equal Opportunity Employer.