

REGISTRATION FORM

You can also register online at www.vaco.org.



#VACoSupervisorsCertification
#VACoEducation



Managing While Leading: Understanding Your Powers, Duties, and Responsibilities

May 29 (Opening Session) and July 24 (Closing Session)

Open to all county supervisors, this exciting course is comprised of an opening class session, an eight-week home study period, and a closing class session. As one of the five classes within VACo's Virginia Certified County Supervisors' Program, this course tackles the tough topic of community leadership through the insight of experienced county supervisors from across the Commonwealth.

Don't miss this opportunity to build relationships with your fellow Virginia supervisors, learn from some of Virginia's most experienced local officials, and engage with insightful books and reading materials.

STEP 1

REGISTRANT INFORMATION — ONLY ONE REGISTRANT PER FORM. PLEASE TYPE OR PRINT CLEARLY.

NAME _____	
JOB TITLE _____	COUNTY _____
MAILING ADDRESS _____	
CITY _____	STATE <u>Virginia</u> ZIP _____
PHONE _____	EMAIL _____

STEP 2

DATES

Opening Session: Friday, May 29, 2020

Closing Session: Friday, July 24, 2020

Registration Deadline: May 15, 2020

Locations

This first and possibly the second session of this course will be held virtually via Webex. Log-in information and details will be sent to class participants by email.

Sponsorship Provided By



STEP 3

FEES AND PAYMENT

Cost: \$350 per person

*** Class size limited to first 20 who register. ***

STEP 4

PAYMENT INFORMATION

CHECK ENCLOSED. Make check payable to **VACo** or provide credit card information below.

Credit Card Number _____	Expiration: Month/Year (MM/YY) _____
Name on Credit Card (please print) _____	
Signature _____	
Email address for credit card receipt _____	

Questions? Call VACo at 804.788.6652

MAIL: Virginia Association of Counties
1207 E. Main Street, Suite 300
Richmond, VA 23219

Contact VACo if you have a disability requiring special provisions or services.

FAX: 804.788.0083

Deadlines and Refund Information

Please return completed form to VACo by May 15, 2020.

REFUND POLICY: Requests for registration refunds are honored if received by May 15, 2020. Substitutions can be accepted at no additional cost.

STEP 5

SUBMIT YOUR COMPLETED FORM

For your protection and to keep in compliance with the Payment Card Industry Security guidelines, VACo cannot accept or process credit card information provided via email or text. Please fax or mail your registration with your payment information to the address listed above or FAX to 804.788.0083.



Photo/Video Policy

By registering for the Supervisors' Certification Class, you acknowledge and agree to grant Virginia Association of Counties the right to record, film and photograph your likeness in its media, marketing, promotional and educational efforts. You also acknowledge and agree to grant Virginia Association of Counties the right to include your contact information on an event attendee list made available to other event attendees and sponsors.