BRUNSWICK COUNTY
DIRECTOR OF SOLID WASTE

Refer to www.brunswickco.com for full job description and application. Submit County application to the Office of the Human Resources Coordinator, 228 North Main Street, Suite 200, Lawrenceville, Virginia 23868. Telephone 434-848-6896.

The Director of Solid Waste is to oversee and manage the operation of the County’s Department of Solid Waste Management.

MINIMUM EDUCATION AND EXPERIENCE:
Requires Bachelor’s Degree in public administration, business administration, waste management or closely related field.
Requires 4 years in the management of solid waste operations which shall have included supervisory experience or closely related experience.

SPECIAL CERTIFICATIONS AND LICENSES:
Valid Driver’s License
CPR/First Aid certification

DUTIES AND RESPONSIBILITIES INCLUDE BUT ARE NOT LIMITED TO:
Manages and coordinates operation of the landfill, convenience centers, refuse collection, disposal program, and recycling activities.
Directs and supervises employees within assigned areas of responsibility to include evaluating personnel.
Ensures landfill operations are in compliance with State and Federal requirements.
Assess equipment needs and makes recommendations on equipment purchases.
Attends seminars and technical training to maintain knowledge and certification of solid waste regulations.
Directs, supervises, and coordinates refuse collection, disposal program, and recycling activities.
Oversees preparation and submission of department overall budget; monitors and controls expenditure within budget parameters.
Coordinates schedules and field reviews; implements safety standards.
Prepares and monitors convenience centers; ensures centers are open and properly staffed.
Maintains location of relevant information for Material Safety Data Sheets (MSDS SDS).

Brunswick County is an Equal Opportunity Employer. Deadline for applications is January 29, 2020.