



COUNTY OF ACCOMACK HUMAN RESOURCES

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Applications Specialist I or II
F/T position with benefits
Starting Salary: \$51,463 - \$58,177 (*based on experience*)

Accomack County is currently recruiting for a full-time Applications Specialist in the Department of Information Technology. The position is responsible for performing technical application support to assist departments and management with use of information technology applications/platforms. This is accomplished by performing upper level technical support for financial and HR applications, leave management, tax and collection applications, evidence collection based systems, work order management applications, public safety applications and permitting applications, among others. Work involves configuring current systems, conducting needs assessments, evaluating new systems, and developing functional specifications/scope for technology projects. This position serves as project manager for the implementation of information technology projects, responsible for project schedules, budgets, meeting facilitation and developing documentation for users. Assists in the procurement of new systems, and implements vendor-supplied applications including the installation, customization, deployment, maintenance, training and on-going support. This position reports to the Lead Applications Specialist.

Minimum qualifications are: Bachelor's degree in Computer Science, Information Technology, Business Administration, Management Information Systems or closely related field; supplemented by five (5) years previous experience in large scale enterprise software implementations; and demonstrated experience creating end user and system architecture documentation, developing UAT test plans and basic system administration. *Preferred qualifications:* Demonstrated experience implementing and supporting ERP systems in local government; Microsoft Certified Solutions Associate: SQL, PMI CAPM or PMP and Network+ certifications.

Satisfactory completion of a criminal history and DMV records checks are required prior to employment. Additional details can be found [here](#). **First consideration will be given to applications received prior to 4:30 p.m. on Tuesday, February 25, 2020.**

For questions, or to request accommodation, please contact: Human Resources, 757-787-5705 or AskHR@co.accomack.va.us