

Water Distribution Supervisor

\$47,898 / year or higher DOQ + [Full time County benefits](#)

James City Service Authority (JCSA) is seeking individual to perform advanced work supervising staff, and planning and overseeing maintenance and repair actions for Water Distribution Section.

Responsibilities

- Provides effective supervision of assigned staff including selection, performance management, employee relations, training, prioritizing and assigning work and related activities.
- Maintains computerized maintenance management system for the Water Distribution Section, including scheduling preventive maintenance and planning for corrective maintenance; coordinates maintenance and repair with external agencies.
- Reviews plans and specifications and develops recommendations for modifications to existing water distribution and wastewater collection systems; serves as project manager for various construction projects.
- Troubleshoots operational problems; performs repairs of the JCSA's water distribution systems.
- Promotes and ensures proper training and compliance with County safety program and departmental safety procedures; ensures equipment, materials and work conditions are adequately maintained to prevent accidents; conducts safety training as assigned.
- Performs administrative duties including preparation of related regulatory reports, work logs, field and facility reports.
- Act in absence of Water Distribution Superintendent.

Requirements

- Any combination of education and experience equivalent to an Associate's degree; considerable experience with underground utility construction, operation, and maintenance; some supervisory and management experience preferred.
- Must possess, or be able to obtain within 90 days of hire, a valid Virginia commercial driver's license with all endorsements and have an acceptable driving record based on James City County's criteria.
- Knowledge of related Occupational Safety and Health Administration (OSHA) and Virginia Occupational Safety and Health (VOSH) laws, practices and procedures; state and federal requirements relating to potable water, sanitary sewer collection and private septic systems; skills, techniques and standards for construction, repair and maintenance of underground infrastructure; leadership techniques, principles and procedures to assign work, schedule, supervise, train and evaluate the work of staff; principles and processes for providing customer service including setting and meeting quality standards for services and evaluation of customer satisfaction.
- Skill use of computer software, especially Microsoft Office Suite.
- Ability to prepare and interpret materials and equipment specifications; communicate effectively orally and in writing; prepare and interpret materials and equipment specifications.
- Must have the ability and tolerance to function in an environment that requires the use of respiratory protection devices.

[Click here](#) for full job description. Accepting applications until 11:59 pm EST on 12/06/2019.

Accepting applications until 11:59pm EST on 12/06/2019. Only online applications to our website will be considered. To apply, please visit the James City County Career Center at <https://jobs.jamescitycountyva.gov>

Posting Locations:

- JCC Career Center
- VML
- VACo
- VEC
- Williamsburg Families
- Indeed
- Post Jobs Free
- Wisestep
- Job Spider
- Hire Latino
- Military Bases
- Veterans Career Compass
- V3
- Handshake-multiple career campus
- Mighty Recruiter
- VBCOA