

CITY OF HARRISONBURG
invites applications for the position of:

Crew Supervisor - Nights/Weekends

An Equal Opportunity Employer

SALARY:

<u>Hourly</u>	<u>Biweekly</u>	<u>Monthly</u>	<u>Annually</u>
\$18.53 - \$21.69	\$1,482.40 - \$1,735.20	\$3,211.87 - \$3,759.60	\$38,542.40 - \$45,115.20

OPENING DATE: 10/18/19

CLOSING DATE: Continuous

DESCRIPTION:



Do you want to utilize your supervisory skills to lead and engage a team responsible for ensuring the City's Parks & Recreation facilities are properly maintained for the enjoyment of citizens and visitors? If so, consider applying for the Parks and Recreation Department's Crew Supervisor - Nights/Weekends position.

The Nights/Weekends Crew Supervisor position is a full-time position with benefits and a preferred starting pay rate of \$18.53 - \$21.69 per hour (equivalent to \$38,542 - \$45,115 annually). The ideal candidate for this position will be available to work 10-hour shifts on Thursdays, Fridays, Saturdays, and Sundays and perform a variety of supervisory duties for a crew that is responsible for work in construction, grounds, general maintenance, and repair projects.

The Nights/Weekends Crew Supervisor:

- Supervises, manages, and trains employees.
- Assists in the hiring, performance review, and discipline of employees.
- Mentors and provides training to employees in the field by demonstrating effective leadership to promote a positive work environment.
- Participates in the department's daily operations, including but not limited to:
 - inspecting parks and facilities;
 - operating light to medium equipment, such as dump trucks, large lawn mowers, and more;
 - participating in repair and replacement of park shelters, foundations, and roof shingles;
 - recognizing and resolving sanitation issues; and
 - performing proper handling, spill prevention/response and cleanup procedures for fuels and other pollutants to minimize entry into the storm water system.
- May perform both complex carpentry work and advanced skilled work in various trade areas, including electrical, plumbing, and HVAC systems.
- Develops course of action for needed repairs by researching cost estimates and providing estimated manpower and equipment project costs for approval.
- Fabricates and repairs equipment and a variety of building fixtures consisting of wood, plastic and other materials.
- Serves as the supervisory point of contact for contractors providing maintenance activities on equipment at all Parks and Recreation locations, buildings, and facilities.
- Prepares and maintains service records and budgets for appropriate equipment.
- Serves as the lead position responding to citizen inquiries and complaints effectively, courteously, and tactfully.
- Assists with snow and ice removal.

Physical Requirements: This is medium work requiring the exertion of 50 pounds of force occasionally, up to 20 pounds of force frequently, and up to 10 pounds of force constantly to move objects, and some heavy work requiring the exertion of 100 pounds of force occasionally, up to 50 pounds of force frequently, and up to 20 pounds of force constantly to move objects; work requires climbing, balancing, reaching, standing, walking, pushing, pulling, lifting, and grasping; vocal communication is required for expressing or exchanging ideas by means of the spoken word; hearing is required to perceive information at normal spoken word levels; visual acuity is required for determining the accuracy and thoroughness of work, and observing general surroundings and activities; the worker is subject to inside and outside environmental conditions.

Minimum Qualifications:

- High school diploma or GED and considerable experience in maintenance, construction or utility work including some supervisory experience, or equivalent combination of education and experience.
- Valid driver's license, required.
- Available to work 10-hour shifts on Thursdays, Fridays, Saturdays, and Sundays, required.

The ideal candidate should have:

- General knowledge of municipal construction, maintenance and repair practices and the occupational hazards and necessary safety precautions of the work.
- Skill in the operation of a variety of construction and maintenance equipment.
- Ability to: assign and supervise the work of others; prepare simple reports; understand oral and written directions; maintain effective working relationships with associates and the general public.

Successful applicants for this position will be subject to a DMV record check and must satisfactorily complete a criminal background check, physical and drug screen.

Application deadline: All candidates must complete a City of Harrisonburg online employment application in order to be considered. This position may close at any time after 10 calendar days. (posted 10/18/2019)

The City provides an excellent benefits package including health insurance, retirement (VRS & ICMA-RC), life insurance, paid leave and holidays.

All qualified applicants will receive consideration for employment without regard to race, color, religion, gender, sexual orientation, national origin, disability or veteran status.

The City of Harrisonburg is an Equal Opportunity Employer.

APPLICATIONS MAY BE FILED ONLINE AT:
<https://www.harrisonburgva.gov/employment>

Job #5809 - (Oct 2019)
CREW SUPERVISOR - NIGHTS/WEEKENDS
CM

OUR OFFICE IS LOCATED AT:
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