

JOB OPPORTUNITY CITY OF MANASSAS

SENIOR RISK & SAFETY ANALYST

Customer Service. Stewardship. Honesty. Integrity. Respect. Teamwork. If you share our core values, then you may be the ideal candidate to be the next **Senior Risk & Safety Analyst** for the City of Manassas. Are you a problem solver? Are you a community builder? Do you value diverse job duties and opportunities?

Hiring Range: \$69,222.40 - \$91,707.20

Become a strategic partner in helping us foster a safe and healthy work environment! The City of Manassas recognizes that our employees are our biggest asset. We work collaboratively to solve problems and introduce creative solutions. If you are a creative team player with a risk and safety background, we invite you to apply for this opportunity.

The successful incumbent selected for this position will be able to perform complex advanced journey level administrative and technical work in the development, enforcement, analysis, and administration of safety and risk management programs, which may include safety management, OSHA compliance, worker's compensation, injury management, and liability management; to oversee and coordinate assigned administrative processes, procedures, and programs; and to provide highly responsible and complex assistance to the Human Resources Director.

Performs related duties as assigned. Full job description details are located under the Job Descriptions sections of the Job Opportunities page.

Bachelor's degree in Risk Management, Industrial Safety, Business/Public Administration, Claims Management or related field; supplemented by five (5) years of progressively responsible experience in risk management, health and safety; or an equivalent combination of education, training and experience that provides the required knowledge, skills and abilities.

Requires extensive knowledge of the claims handling process for **Worker's Compensation and Property/Liability insurance** related aspects. Requires thorough knowledge of the **principles and practices safety methods relative to risk management, OSHA, safety, and accident prevention.**

Must also be **certified as a First Aid and CPR Instructor.**

Certification as an OSHA Authorized General Industry Trainer and OSHA Authorized Construction Trainer is preferred.

To apply, complete the City application at <http://www.manassascity.org/hr/jobs>

This position is open until filled.

EOE M/F