



Management Analyst II

Albemarle County Emergency Communications Center

About the Emergency Communications Center

The Emergency Communications Center (ECC) provides all emergency communications services for Albemarle County, the City of Charlottesville and the University of Virginia. The ECC receives all 9-1-1 calls in the area and serves as the central dispatch for the three local police departments, three rescue squads and fire calls. The ECC is a nationally recognized center, having earned CALEA Accreditation as well as being designated as an APCO National Certified Training Program and Virginia Accredited Emergency Medical Dispatch Communications Center.

Job Summary

The Regional Emergency Communications Center (ECC) is actively recruiting a Management Analyst II to join our team. The successful candidate will perform difficult professional and administrative work as an assistant for the entire Emergency Communication Center. S/he will be assigned specifically to the program or project responsibility of the ECC; and does related work as required. Work is performed under the general direction of the supervisor.

EDUCATION AND EXPERIENCE

Any combination of education and experience equivalent to graduation from an accredited four-year college or university with major work in business or public administration; three to five years' experience of a responsible nature in the area assigned, including some supervisory experience. Considerable experience using personal computer and mainframe applications.

THE SALARY RANGE: The salary range for this position is \$42,384-\$50,851 per year. Starting offer is based on applicable education beyond minimum, experience and internal equity.

DEADLINE FOR APPLICATIONS: This position will be open until filled (the position will be posted for a minimum of 10 days)

Apply at: <https://albemarleva.tedk12.com/hire/ViewJob.aspx?JobID=4202>

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