



## **Facilities Project Manager**

### **Facilities and Environmental Services**

The Albemarle County Department of Facilities and Environmental Services is actively recruiting a Facilities Project Manager to join our team. The successful candidate will work under the direction of the Chief of Public Works. S/he will execute detailed plans and contract specifications in areas of building maintenance, repair, and minor renovations; coordinates projects with contractors and County staff; functions as Project Manager for both contracted and in-house work; designs, develops, coordinates and inspects preventive maintenance program work. In the absence of the Deputy Chief of Public Works, assign Work Orders, manage the daily decisions regarding the building maintenance operations, supervise the work of the building maintenance staff (maintenance mechanics, project coordinator I, building attendant) approve invoices, and fill in as a Maintenance Worker as needed.

#### **EDUCATION AND EXPERIENCE**

Any combination of education and experience equivalent to a four-year degree in a related field of study. At least three years of facility-related project management experience; or any combination of education and experience equivalent to an Associate's degree in a related field of study plus five years of facility-related project management experience; or successfully completed a trades apprenticeship or vocational school trades program with five years facility-related project management experience.

**SPECIAL REQUIREMENT:** Possession of valid Driver's permit issued by the Commonwealth of Virginia

**THE SALARY RANGE:** The salary range for this position is \$48,791-\$58,549 per year. Starting offer is based on applicable education beyond minimum, experience and internal equity.

**DEADLINE FOR APPLICATIONS:** The position is open until filled (the position will be up for a minimum of 10 days).

Apply at: <https://albemarleva.tedk12.com/hire/ViewJob.aspx?JobID=4188>

**EOE**