

City of Salem, Virginia City Manager

SALEM, VIRGINIA- City Manager (Population: 25,643) is an independent city located in the Roanoke Valley. Nestled at the intersection of Interstate 81 and Highway 460, Salem is located in the Virginia's Blue Ridge between the Allegheny and Blue Ridge Mountains on the Roanoke River. This natural area of Virginia lends itself to all the beauty and grandeur that nature can bestow. Adopted in 1922, it operates under the Council/Manager form of government.

Salem was founded in 1802, and the first charter was granted in 1806 to "The Town of Salem in the County of Botetourt." The best known of the early settlers was pioneer and patriot Andrew Lewis. His frontier estate, Richfield, was in the vicinity of the modern Salem Civic Center. An experienced frontier fighter and colleague of George Washington, Lewis led colonial forces against the Shawnee at the Battle of Point Pleasant in 1774, chasing out of Virginia the last hostile Indian force and securing the Ohio River frontier for the coming Revolution. In the War for independence, Lewis evicted from Virginia the last British royal governor, Lord Dunmore, at the Battle of Gwinn Island. Fort Lewis, a colonial era fort in modern West Salem, was named in his honor.

With a total area of approximately 14.5 square miles, Salem is centrally located and is surrounded by Roanoke County and borders the City of Roanoke. Salem is a fiscally conservative driven community placing value on keeping the financial stability of the community at the forefront of their capital planning and growth. They are a value-driven organization dedicated to responsive, respectful and courteous customer service. The total budget for 2019-2020 including all funds is about \$165 million with a general fund budget of around \$82 million. Unique to Salem, is the operation of their own electric system which delivers power to the residents and business owners of the municipality. The city also maintains its own water department. The city currently has 460 FTE employees allocated.

The successful candidate will have the following qualifications and experiences:

- A strong commitment to creative problem-solving through teamwork and professionalism, outstanding supervisory and administrative skills, highly developed interpersonal and oral/written communication skills and ability to develop policies and procedures that evolve with the organization.
- A demonstrated record of leadership with a comprehensive knowledge of city/county management, economic development, governmental finances and budgeting along with the ability to take accountability and create consensus building.
- A bachelor's degree in public administration, public policy, business or related field and a Master's in Public/Business Administration from an accredited college or university is preferred along with extensive progressively responsible experience (7 to 10 years) in local government management, including significant experience at a senior level interacting with elected officials and other stakeholder groups. Experienced assistant and/or deputy managers/administrators are also encouraged to apply.

The starting salary range for the position is \$155,000 - \$175,000 DOQ. The City will also offer an outstanding fringe benefit package. Residency within the City is required. Interested candidates should apply online by September 20, 2019 with a cover letter, resume, and contact information for at least five (5) professional references to www.GOVHRJobs.com and to the attention of Sarah McKee, Senior Vice President, GovHR USA, 630 Dundee Road, Suite 130, Northbrook, IL 60062. Tel: (847) 380-3240.

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