



Department of Housing and Community Development

NOTIFICATION OF VACANCY

June 28, 2019

Deputy Director of GO Virginia & Economic Development

POSITION #00376

LOCATION:

**DHCD
600 E MAIN ST. STE 300
RICHMOND, VA 23219**

HIRING RANGE:

Negotiable up to \$125,000

DUTIES AND RESPONSIBILITIES:

The Virginia Department of Housing and Community Development seeks a dynamic and experienced leader to provide strategic management and leadership for the newly created Division of GO Virginia & Economic Development and to advance the agency's mission in the area of regional collaboration and economic development. The position's primary role is to lead the agency's responsibilities in managing the Virginia Initiative for Growth & Opportunity in each Region (GO Virginia). The role will also collaborate across state government and within the agency to bolster the coordination of economic development initiatives. The position emphasizes an outcome approach to management and provides an opportunity for the selected candidate to work with the Commonwealth's top government and business leaders at the state and regional level to propose and implement policy and program solutions to create higher-paying jobs through incentivized collaboration in every region of Virginia. The position includes significant flexibility to bring innovation and best practices in program management to ensure program objectives are delivered. The position works to continually deepen external partnerships and efficient and collaborative delivery of GO Virginia with regional councils and support organizations. DHCD is a mission focused agency that recruits leaders committed to ensuring a creative and mission committed work environment that supports its team of customer oriented professionals.

The Division provides policy support and program management for the Virginia Growth and Opportunity Board and the nine GO Virginia Regional Councils and support organizations. The Division partners with other state and local economic development and talent/workforce development agencies and stakeholders on GO Virginia economic development initiatives and ensures coordination with all other state economic development initiatives. Areas of emphasis include site development, talent/workforce development, and entrepreneurial ecosystems and scale up of existing businesses.

The division focuses on encouraging regional collaboration and assists regions in developing and implementing Growth & Diversification plans that focus on creating higher paying jobs in the targeted traded sector clusters identified as priorities for each region. The division is tasked with focusing on both Board assistance through policy development, high level interaction with state government and business leadership and project management to ensure program processes in grant management include strong follow through on performance and results. The division is also tasked with serving as educators and conveners of best practice sharing amongst the Regional Councils and support organizations as the program is administrated jointly with nine regions. The overall objective is to effectively administer the program in order to create more higher-paying jobs through incentivized collaboration, primarily through out-of-state revenue, which diversifies and strengthens the economy of every region of Virginia.

QUALIFICATIONS GUIDE:

Skilled in strategic management. Ability to work within an outcome framework. Skilled in program and policy development, personnel management and overall financial and budget management. Strong interpersonal skills. Commitment to work in a strong team environment internally and with partner organizations. Considerable knowledge and ability in planning and directing the work of a diverse professional staff the focus is attracting and retaining talented staff that are committed to the mission and value an innovative workplace that appreciates team members and is focused on outcomes.

Ability to direct the policy, planning, and legislative processes of the Virginia Growth and Opportunity Board. Ability to understand statewide strategic policy initiatives related to regional, entrepreneurship, economic and workforce issues. Considerable knowledge of policy analysis, data analytics, metrics, plan development, research and evaluative techniques. Ability to analyze complex regional issues and develop solutions and recommendations for appropriate action. Ability to draft reports and policy statements. In-depth understanding of economic development, and diversification of regional economies; ability to design and conduct programs as well as to make technical presentations. Ability to work with a variety of state officials, policy boards, legislative bodies, agency staff and the public. Demonstrated ability to communicate effectively orally and in writing. Considerable knowledge of strategic planning. Adept at project management with ability to manage multiple projects on time and with a high quality using demonstrated organizational skills.

Graduation from an accredited college or university with emphasis in public administration, economic development, business administration, project management, public policy or a related field. An advanced degree is preferred. Travel across the Commonwealth will be necessary and a valid driver's license is required. Considerable experience in the application of policy analysis, planning/strategic planning, board management, talent management and project management would enhance the likelihood of performing successfully in this position.

TO BE CONSIDERED FOR THIS POSITION, YOU MUST COMPLETE A STATE APPLICATION THROUGH THE ON LINE EMPLOYMENT SYSTEM <https://virginiajobs.peopleadmin.com/postings/154449> BY FRIDAY, JULY 26, 2019 AT 11:59PM EST.

For additional information please contact our Human Resource Office, at (804) 371-7000

An Equal Opportunity Employer

Women, Minorities, Veterans and people with disabilities are encouraged to apply. Requests for reasonable accommodations will be provided to applicants in order to provide access to the application and/or interview process.
