

## Senior Fitness Trainer (Fitness Supervisor)

\$30,685 / yr or higher DOQ + [Full-Time County Benefits](#)

James City County Parks and Recreation Department is seeking individual to perform experienced work in the planning, development, supervision, management and evaluation of fitness recreation facilities and programs for all groups, ages and interest levels and special populations with in the County.

### Responsibilities:

- Provides effective supervision of assigned staff and volunteers including selection, performance management, employee relations, training, prioritizing and assigning work and related activities.
- Establishes and enforces unit rules, regulations and procedures.
- Participates in Division planning teams where required.
- Practices continuous learning through individual study, classroom training, seminars and conferences.
- Prepares, develops and monitors the annual budget to include equipment replacement, performance measures and statistics, program and service evaluations, marking efforts and other daily administrative functions for assigned area.
- Serves as the primary contract and liaison to County staff and community for training and best practices in assigned area and may represent the department on committees and community groups.
- May be responsible for the daily operations of a park or facility that may include the coordination of maintenance, cleaning and inspecting, reservations, programs, events, project management and fiscal transactions; ensures assigned facility or park operates in accordance with County safety policies and procedures and specific regulations that pertain to unique amenities.

### Requirements:

- Any combination of education and experience equivalent to a Bachelor's degree in recreation or related field; considerable related experience.
- Must possess a Personal Training Certificate through one of the following organizations: ASCM, NSCA, AFAA or ACE; considerable experience in fitness program design and implementation; supervisory experience in a fitness-related work setting.
- Must possess or be able to obtain within 30 days of hire, a valid Virginia driver's license and have an acceptable driving record based on James City County's criteria.
- Knowledge of the principles and practices of fitness programming and supervision; leadership techniques, principles and procedures to assign work, schedule, supervise, train and evaluate the work of assigned staff.
- Skill in use of computer software including Microsoft Office Suite.
- Ability to establish and maintain effective working relationships with staff and general public; communicate effectively both orally and in writing.

**Accepting applications until 11:59pm EST on 07/26/2019 or when filled, whichever comes first. Only online applications to our website will be considered. To apply, please visit the James City County Career Center at <https://jobs.jamescitycountyva.gov>**