APPLICATION FORM

All applications must include the following information. Separate applications must be submitted for each eligible program. **Deadline: June 3, 2019.** Please include this application form with electronic entry. If you do not receive an email confirming receipt of your entry within 3 days of submission, please contact **Gage Harter.**

**PROGRAM INFORMATION**

County: Prince William County  
Program Title: Health and Safety  
Program Category: Health and Human Services

**CONTACT INFORMATION**

Name: Frank Orefice  
Title: Battalion Chief  
Department: Fire & Rescue  
Telephone: 703-791-2615  
Website: pwcgov.org  
Email: forefice@pwcgov.org

**SIGNATURE OF COUNTY ADMINISTRATOR OR DEPUTY/ASSISTANT COUNTY ADMINISTRATOR**

Name: Christopher E. Martino  
Title: County Executive  
Signature: [Signature Image]
Virginia Association of Counties Award Nomination

Over the past year, the Department of Fire and Rescue (DFR) Health & Safety Officers have spent countless hours improving the Exposure Control Program due to the increase in blood borne and airborne exposures. This is a critical component of their jobs because of the responsibility involved with this process. Risk Management and the DFR decided that the Health and Safety Officers will be the main point of contact for handling any type of exposure (airborne, blood borne, animal bite, etc.) involving any county employee. Every day there is a Health and Safety Officer on duty (a 24-hours shift) and available to address infectious exposures from the 6,000 employees who work for the County. The Health and Safety Officer has the responsibility to obtain critical information in a timely manner, determines if the member's exposure requires additional action, works with the Occupational Health doctor or Infection Control physician to determine a treatment plan for the employee, notifies the employee's supervisor to ensure the proper documentation is completed, and handles all medical testing related to the exposure. This process is very complex since each exposure has extenuating circumstances that could impact the employee's long-term health and a high level of confidentiality that must be maintained throughout this process to ensure the employee's privacy. The Health & Safety Officers do an outstanding job of immediately handling all exposure calls regardless of time of day. They maintain an incredible high level of professionalism when engaging the employee, their supervisor, the hospital charge nurse and the doctor.

This program is continuing to evolve and improve due to the efforts all of the Health and Safety Officers have put forth. Over the last twelve months the following improvements have been made to the Exposure Control Program to improve the overall process:

- A new Exposure Control Plan policy was drafted and implemented in July 2018. This policy outlines the process for properly handling exposures for fire and rescue members which includes the volunteer fire and rescue members in the system. It specifically enhances the
process for handling exposures for volunteer firefighters and EMTs ensuring it is consistent for all those involved.

- The Health and Safety officers have effectively managed 160 exposures last year.
- The Health and Safety officers have worked diligently with Novant Health to improve the process for expediting lab work for an exposure incident. As a result of these efforts, Novant has recently implemented a new protocol that has substantially improved communications.
- The Health and Safety Officers have worked with the state to become a self-certifying agency so that we can teach the Designated Infection Control Officer training. This process should be completed July 2019.

I would like to again acknowledge the following individuals for their hard work to improve Health and Safety of our County employees as it pertains to infectious exposures: Capt. Scott McLean, Lt. Bob Kieb, Lt. Jonathan Moore, Lieutenant Jeremy Moore, Lieutenant J.T. Wilson, and Lieutenant John Gillis.
Executive Summary

Over the past year, the Prince William County Fire Department’s Health & Safety Officers spent countless hours improving the Exposure Control Program. Every day there is a dedicated lieutenant who works to handle any concerns for both true or potential exposures. The Health and Safety Officer is responsible for obtaining critical information, determining if the member’s concerns require additional action, works with the Employee Health doctor or INOVA physician to determine a treatment plan for the employee, notifies the employee’s supervisor to ensure that the proper documentation is completed, and handles all medical testing related to the exposure. This process is very complex because each exposure has extenuating circumstances that could impact the employee's health and a high level of confidentiality that must be maintained throughout this process to ensure the employee’s privacy.

The Health and Safety Officers do an outstanding job of immediately handling all exposure calls. They maintain an incredible high level of professionalism when engaging the employee, their supervisor, the hospital charge nurse, and the doctor. Over the last twelve months the following improvements have been made to the Exposure Control Program to enhance the overall process:

- Development of a new Exposure Control Plan policy was drafted and implemented in July 2018.
- The Health and Safety Officers effectively managed 160 exposures last year.
- The Health and Safety Officers have worked diligently with Novant Health (the local hospital) to improve the process for expediting lab work for an exposure incident. As a result of these efforts, Novant has recently implemented a new protocol which has improved communications substantially.
- The Health and Safety Officers have worked with the state to become a self-certifying agency so that they can teach the Designated Infection Control Officer training. This process should be completed by July 2019.
Virginia Association of County Achievement Award

Brief Overview

Over the past year, the Prince William County Department of Fire and Rescue (DFR) Health & Safety Officers have spent countless hours improving the Exposure Control Program. This is a critical component of their jobs because of the responsibility involved with this process. Risk Management and DFR decided that the Health and Safety Officers will be the main point of contact for handling all types of exposure (airborne, blood borne, animal bite, etc.) involving the county's 6,000 employees.

Every day there is a Health & Safety Officer who works a twenty-four shift available to handle any potential exposure in addition to his other assigned tasks. The Health & Safety Officer works to obtain critical information, determines if the member's concerns require additional action, works with the Employee Health doctor or Infection Control physician to determine a treatment plan for the employee, notifies the employees supervisor to ensure that the proper documentation is completed, and handles all medical testing related to the exposure. This process is very complex because each exposure has extenuating circumstances that could impact the employee's health and a high level of confidentiality that must be maintained throughout this process to ensure the employee's privacy. The Health & Safety Officers do an outstanding job of immediately handling all exposure calls. They maintain an incredible high level of professionalism when engaging the employee, their supervisor, the hospital charge nurse and the doctor.

This program is continuing to evolve and improve due to the efforts of all the Health and Safety Officers have put forth. Over the last twelve months the following improvements have been made to the Exposure Control Program to improve the overall process:

- A new Exposure Control Plan policy was drafted and implemented in July 2018. This policy outlines the process for properly handling exposures for fire and rescue members which
includes the volunteer fire and rescue members in the system. It specifically enhances the process for handling exposures for volunteer firefighters and EMTs ensuring it is consistent for all those involved.

- The Health and Safety officers have effectively managed 160 exposures last year.
- The Health and Safety officers have worked diligently with Novant Health to improve the process for expediting lab work for an exposure incident. As a result of these efforts, Novant has recently implemented a new protocol that has substantially improved communications.
- The Health and Safety Officers have worked with the state to become a self-certifying agency so that we can teach the Designated Infection Control Officer training. This process should be completed July 2019.

I would like to again acknowledge the following individuals for their hard work to improve Health and Safety of our County employees as it pertains to infectious exposures: Capt. Scott McLean, Lt. Bob Kieb, Lt. Jonathan Moore, Lieutenant Jeremy Moore, Lieutenant J.T. Wilson, and Lieutenant John Gillis.