

Assistant City Attorney III

Serves as "first chair" litigator in major court cases and manages significant caseload, including witness interviews, legal research, and evidentiary motions.

Provides legal advice on a wide variety of complex issues and recommends an appropriate course of conduct for City's directors, managers, and other employees on a variety of issues.

Renders oral and written opinions on complex legal issues involving state, federal and local laws.

Reviews and drafts legal documents including motions, petitions, orders, writs, pleadings, deeds, leases, ordinances, resolutions, policies, and contracts.

Attends meetings of boards, commissions, committees and departments to provide legal advice, training and recommendations.

Attends meetings of regional, state and federal agencies, authorities and commissions to represent the interests of the City and help resolve complex issues involving other municipalities and governmental entities.

Provides legal representation to the City in judiciary and administrative proceedings, including trial and appellate work.

Facilitates major property acquisitions for City projects, including title work, document preparation and condemnations.

Mediates disputes involving the City or any of its boards, commissions or committees.

Assists the City Attorney in the supervision of staff, including training, assigning and evaluating work, counseling, and recommending disciplinary action.

Upon request, assists the City Attorney in the preparation of the departmental budget and monitors expenditures.

Performs other related duties as assigned.

REQUIREMENT:

The selected candidate must possess a Juris Doctor degree, a valid Commonwealth of Virginia Law License and a minimum of three years of related, full-time equivalent experience.

Preferably, the selected candidate will have local government experience or other relevant public service experience.

To be considered for this career opportunity, please complete a City of Chesapeake application at www.jobs.cityofchesapeake.net. The deadline to apply is 11:59pm on October 4, 2018.