

**Virginia Association of Counties**

# 82<sup>nd</sup> Annual Conference

## **BUILDING BRIDGES**

- Connect
- Collaborate
- Innovate

Registration Materials

**November 13-15, 2016**

**The Omni Homestead**

**Bath County, VA**

# 82<sup>nd</sup> VACo Annual Conference

## November 13-15, 2016



### You Are Invited

We will convene Nov. 13-15 for VACo's 82<sup>nd</sup> Annual Conference. Local officials, legislators, exhibitors and guests are expected to attend. The agenda will be packed with educational sessions and opportunities to discuss county concerns. A preliminary schedule is in this packet and additional details will be provided in VACo's newsletter *County Connections* and on the website at [www.vaco.org](http://www.vaco.org). This is your meeting – your presence and input are important. We encourage you to register today!

### VACo's 2017 Legislative Program

The development of VACo's 2017 legislative program is one of the most important components of the conference agenda. VACo's steering committees meet on Sunday and members discuss and adopt the final draft program. The full VACo membership will vote on the legislative program during Tuesday's business meeting.

### Exhibit Hall

Another vital part of the conference is the Exhibit Hall featuring companies and organizations offering products and services of particular interest to Virginia counties. Ask them what they can do for your county. Support our business partners, sponsors and exhibitors and plan your visit to the Exhibit Hall.

### Back this year – Early Bird Discount

Early bird discount is available for those who register before Sept. 30. Fill out the enclosed conference registration form and mail it with your check or credit card information to the address provided or fax to 804.788.0083. Online registration, including group registration, is available by going to [www.vaco.org](http://www.vaco.org) and clicking on the conference logo. Click on the 2016 Annual Conference Registration link and sign in with your e-mail address. Deadline for registration is Oct. 31. Registrations made after Oct. 31 will be charged a \$50 late fee.

### Submitting Registration Forms

For your protection and to be in compliance with the Payment Card Industry Security guidelines, VACo cannot accept or process credit card information sent via email. You can still scan & email your registration form without the credit card number, just follow-up by calling 804.788.6652 with your payment information.

### Refund policy

Cancellations may be made by sending requests in writing to [ccameron@vaco.org](mailto:ccameron@vaco.org) no later than Oct. 31 (*no phone calls please*). All conference cancellations are subject to a \$50 processing fee which will be deducted from the refund amount. Refunds will not be issued for cancellations received after Oct. 31 or no-shows.

### Wi-Fi Access

Wi-Fi is sponsored this year by AETNA and will be available throughout the conference areas. Log in using the password **Aetna**.

### Lodging

Hotel reservations are made directly with The Omni Homestead. Use the VACo room reservation form to receive the special conference rate. The Modified American Plan includes breakfast and dinner.

### Alternative Lodging Information

Alternative lodging is available at nearby bed and breakfast inns and motels. VACo has prepared a list for your convenience. The list is general information only; VACo does not have agreements or special arrangements with any of the listed establishments.

### Banquet Tickets

The banquet will take place on Sunday, Nov. 13. All conference attendees who are staying at The Omni Homestead may attend the banquet at no additional cost. Please indicate on your registration form if you will be attending the banquet. For those not staying at the hotel, banquet tickets are available for \$75 per person.

### Golf Tournament

VACo will host a golf tournament in connection with the Annual Conference on Saturday, Nov. 12, at 11 a.m. Registration is \$75; rental golf clubs are available for \$75. Your golf handicap or average score is used by the golf pro to form teams or you can register as part of a team. The tournament fee is refundable if cancellation is received by Oct. 31. Notify VACo in writing to cancel. No-shows are not eligible for refunds. Substitute players will be accepted.

### Guest/Spouse Activities

The Omni Homestead offers a wide variety of activities. Information is available at the Concierge Desk or at [www.omnihotels.com/hotels/homestead-virginia](http://www.omnihotels.com/hotels/homestead-virginia).

### Charging Station & Cyber Lounge

Sponsored by Nationwide Retirement Solutions. For your convenience, a charging station will be available in the Exhibit Hall in Booth 705. The charger works with Android and Apple products. Laptops will be set up for checking email or other work.

**Questions? Call us at 804.788.6652**

# 2016 CONFERENCE REGISTRATION

## ATTENDEE INFORMATION

Please print or type.

|  |                         |
|--|-------------------------|
| FIRST & LAST NAME  |                         |
| PREFERRED NAME TAG NAME                                      |                         |
| TITLE  |                         |
| COMPANY OR ORGANIZATION                                      |                         |
| MAILING ADDRESS (street or P.O. Box)                         |                         |
| CITY/STATE/ZIP   |                         |
| E-MAIL (for confirmation/receipt)                            |                         |
| OPTIONAL - List different email address for copy of receipt: |                         |
| CONTACT PHONE  | Area Code _____ - _____ |

## GUEST INFORMATION

*There is no additional fee charged for a spouse/guest.*

|                         |  |
|-------------------------|--|
| MY SPOUSE or GUEST NAME |  |
| NO GUEST                | <input type="checkbox"/> (Check here if you are not bringing a guest to the conference.) |

## BANQUET INFORMATION

The Banquet is Sunday, Nov. 13, at 6:30 p.m.

Those who are staying at The Omni Homestead may attend the banquet at no additional cost. Please mark your choice below. Attendees staying elsewhere may purchase banquet tickets @ \$75 per person.

|                                    |                          |                                   |                          |
|------------------------------------|--------------------------|-----------------------------------|--------------------------|
| YES, I PLAN TO ATTEND THE BANQUET  | <input type="checkbox"/> | NO, I am not going to the banquet | <input type="checkbox"/> |
| YES, GUEST PLANS TO ATTEND BANQUET | <input type="checkbox"/> | Guest is not going to the banquet | <input type="checkbox"/> |
| Check here for <b>VEGETARIAN</b>   | <input type="checkbox"/> | Other dietary request:            | _____                    |

## PAYMENT INFORMATION

\*\*\* Early bird: Aug. 15 thru Sept. 30 \*\*\*

|   | EARLY BIRD         | Regular Registration | Late Fee       | TOTALS |
|---|--------------------|----------------------|----------------|--------|
| <i>Early bird discount applies to registrations received by VACo by Sept. 30. A late fee of \$50 applies to any registrations received Nov. 1 or later.</i> | Before Sept. 30    | Oct. 1 thru Oct. 31  | Nov. 1 & After |        |
| <b>Member Conference fee</b><br>(County Members and Associate Members)  | \$225              | \$250                | \$300          |        |
| <b>Non-member Conference fee</b>  | \$250              | \$275                | \$350          |        |
| Banquet Ticket (for those not staying at The Omni Homestead)  | \$75               | \$75                 | \$75           |        |
| VACo's Annual Golf Tournament, Saturday, Nov. 12<br>[Golf handicap or Average Score is: _____]  | \$75               | \$75                 | \$75           |        |
| Rental Golf Clubs for the tournament  | \$75               | \$75                 | \$75           |        |
| VLGMA Networking Luncheon, Monday, Nov. 14  | \$40               | \$40                 | \$40           |        |
| <i>*Please note that payment is due at the time of Registration. VACo does not invoice for conference registration fees.</i>                                | <b>GRAND TOTAL</b> |                      |                |        |

## CREDIT CARD PAYMENT OPTIONS - FAX or mail only

|                                 |   |                               |                                     |                                   |
|---------------------------------|---|-------------------------------|-------------------------------------|-----------------------------------|
| Check one:                      | <input type="checkbox"/> American Express | <input type="checkbox"/> VISA | <input type="checkbox"/> MasterCard | <input type="checkbox"/> Discover |
| Card Number:                    | Exp. Date _____ / _____                   |                               |                                     |                                   |
| Name as it appears on card:     |   |                               |                                     |                                   |
| Authorized Signature:           |   |                               |                                     |                                   |
| E-mail for credit card receipt: |   |                               |                                     |                                   |

 Fax completed form to: 804.788.0083

Questions? Call us at 804.788.6652

CHECK IS ENCLOSED

Make checks payable to **VACo**. Mail check with completed registration form(s) to:  
Virginia Association of Counties, 1207 E. Main St., Suite 300, Richmond, VA 23219

# VACo's 82<sup>nd</sup> Annual Conference Preliminary Schedule

November 13-15, 2016

The Omni Homestead · Bath County, Virginia



## **Saturday, November 12**

- 10 a.m. Supervisor Certification Course
- 11 a.m. VACo Annual Golf Tournament  
*(Tournament Registrants Only)*
- 3 p.m. Budget Committee
- 3 p.m. Certified Supervisor Alumni  
Education Program
- 5 p.m. VACORP Board of Directors

## **Sunday, November 13**

- 7:30 a.m. Non-Denominational Service
- 8:30 a.m. Exhibitor Set-Up
- 9 a.m. VACo Board of Directors
- 10 a.m. VACORP Business Meeting
- 10 a.m.-5 p.m. Conference Registration
- 1-4:15 p.m. Steering Committee Meetings
- 1-4:15 p.m. Coffee Break
- 4:30 p.m. Regional Meetings
- 5:30-6:30 p.m. Opening Reception  
*(Conference Registrants Only)*
- 6:30 p.m. VACo Annual Banquet  
*(Ticketed Event)*
- 9 p.m. DJ in DownTime

*Details are subject to change. Please check  
Conference Program Booklet in registration bag for  
updated information.*

## **Monday, November 14**

- 7:15 a.m. Resolutions Committee
- 8 a.m.-2 p.m. Conference Registration
- 8:30 a.m. Exhibit Hall Open
- 8:30 a.m. Opening General Session
- 9:45 a.m. Coffee Break
- 10 a.m. Concurrent Sessions
- 12:45 p.m. Deli Lunch
- 12:45 p.m. VLGMA Luncheon  
*(Ticketed Event)*
- 1 p.m. Credentials Committee
- 1:45 p.m. Concurrent Sessions
- 3 p.m. Exhibitor Mini-Drawing
- 3:30 p.m. Concurrent Sessions
- 5 p.m. High Growth Coalition Meeting  
Rural Caucus Meeting  
Nominations Committee Meeting
- 5:45-7 p.m. President's Reception  
*(Conference Registrants Only)*
- 9 p.m. DJ in DownTime

## **Tuesday, November 15**

- 9 a.m. Closing General Session
- 10:15 a.m. Coffee Break
- 11 a.m. Business meeting