



STAFFORD COUNTY
 Department of Human Resources
 Stafford, VA 22555-0339

<http://staffordcountyva.gov>

**Invites Applications for the Position of:
 DEPUTY DIRECTOR OF PUBLIC WORKS 02663**

An Equal Opportunity Employer

SALARY

\$44.16 - \$59.62 Hourly \$91,859.00 - \$124,009.00 Annually

OPEN DATE: 05/14/19

CLOSING: Continuous

THE POSITION

Performs difficult professional and administrative work planning, organizing and directing the operation of the County's water and wastewater treatment facilities and systems; does related work as required. Work is performed under the general supervision of the Director of Public Works.

EXAMPLES OF DUTIES

Planning, directing and supervising water and wastewater services, systems and staff; developing and monitoring budget; overseeing the preparation and maintenance of files and records.

Plans, directs and coordinates the operation and maintenance of the County's treatment plants and related facilities;

Develops and monitors the operating budgets for each cost center;

Directs a cross-connection control and backflow prevention program;

Directs an industrial waste monitoring program for the wastewater collection system; Prepares specifications for chemicals, vehicle and equipment purchases and approves the replacement of equipment and the requisitioning of supplies and materials;

Plans for facility demands and directs necessary contingencies;

Reviews plans, specifications, contracts and works with consultants relating to water and wastewater facility additions, improvement, etc.;

Supervises and participates in the design of facility modifications;

Develops short-, near-, and long-term programs for the improvement, expansion or implementation of programs;

Meets with plant engineers, representatives of local industries, contractors, and the public to discuss problems and possible solutions;

Interacts with the media to inform, answer questions, etc.;

Serves as liaison with State regulatory agency officials regarding water and wastewater issues;

Directs the maintenance of facility and system records;

Prepares a variety of reports for State and Federal regulatory agencies, engineering consultants, and internal use;

Manages maintenance and facility related projects, replacements and upgrades as necessary; and

Performs related tasks as required.

TYPICAL QUALIFICATIONS

Comprehensive knowledge of the machines, equipment, materials, and operating practices and procedures of all phases of water supply and treatment; comprehensive knowledge of the machines, equipment, materials, processes and theories associated with wastewater treatment operations; thorough knowledge of all State and Federal laws pertaining to water supply and waste treatment; general knowledge of chemistry, bacteriology and related fields; thorough knowledge of the construction, assembly, installation and repair of water and wastewater works machinery and equipment; ability to plan, lay out and supervise work programs, research projects, reports and studies; ability to establish and maintain effective working relationships with Federal, State, and County officials, as well as employees and the general public; ability to communicate effectively both orally and in writing.

SUPPLEMENTAL INFORMATION Any combination of education and experience equivalent to graduation from an accredited college or university in civil engineering or related areas of study and extensive increasingly responsible experience in the operation and maintenance of modern water and wastewater treatment facilities or related operational experience.

APPLICATIONS MAY BE OBTAINED AND FILED ONLINE AT:

<http://staffordcountvva.gov>

OR

P.O. Box 339,
Stafford, VA 22555-0339

EXAM #02663

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