



PRINCE WILLIAM COUNTY GOVERNMENT
invites applications for the position of:

Deputy Clerk to the Board of County Supervisors

An Equal Opportunity Employer

POSITION #: 895521
DEPARTMENT: EXECUTIVE MANAGEMENT
SALARY: \$55,828.50 - \$94,770.00 Annually
OPENING DATE: 05/24/19
CLOSING DATE: 06/07/19 11:59 PM

INTRODUCTION:

Are you interested in joining a hard-working team that shares a commitment to make Prince William County a community of choice? If you answered yes, consider this exciting career opportunity to serve as the Deputy Clerk to the Board of County Supervisors. We are looking for a dynamic and forward-thinking individual with outstanding organizational and customer service skills.

Preferences: Certification as a Certified Municipal Clerk or Master Municipal Clerk, administrative experience working with Chief Executive Officer and/or elected officials, administrative support experience in public sector, and experience managing the retention of official records in an electronic system.

Entry Salary Range: \$55,828.50 - \$75,309.00

To view the full job announcement and apply online click on the following link: [DctoBOCC](#).

Prince William County is an Equal Opportunity Employer