

MONTGOMERY COUNTY

HUMAN RESOURCES DEPARTMENT
MONTGOMERY COUNTY • VIRGINIA
WWW.MONTGOMERYCOUNTYVA.GOV



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PT Family Services Specialist **Montgomery County Department of Social Services** Montgomery County, Virginia

Montgomery County Department of Social Services is seeking qualified applicants for the position of Part-Time Family Services Specialist. 24 hrs. /wk. (8 hour days), pay \$18.13/hr. Essential duties including but not limited to: manage caseload of children currently receiving adoption assistance/foster care services; develop and implement individualized service plans; interpret laws, policies and regulations as applicable to foster care and adoption; work directly with families and engage them to provide permanency for children; assess client needs to determine appropriate services and placement needs of the children; provide case management services to monitor compliance; coordinate with other agencies and participate in multi-disciplinary and interagency teams providing services to clients; advocate for children and families in regards to education, services, medication management, and meeting permanency goals for families; prepare court reports and attends court proceedings.

Bachelor's degree in a Human Services field or minimum of a Bachelor's degree in a related field with a minimum of two years related experience in a Human Services area.

Successful applicant will have demonstrated ability to: communicate effectively both orally and in writing; interview, assess needs; make sound judgments within the framework of existing laws, policies, and regulations; respond to emotionally-sensitive situations to accomplish service objectives; engage families and build strong working relationships with parents, foster parents, and youth in foster care; plan and manage own work activities including service delivery, preparing reports and correspondence, record keeping and related activities, and establish/maintain positive relationships with community partners.

Interested candidates should apply online *WITH* resume attachment at: <http://www.montgomerycountyva.gov/HR>. Contact Human Resources at (540) 394-2007 if reasonable accommodation for application is needed. Review of applications will begin immediately, and application submissions must be received by **Tuesday, May 7, 2019** to be considered.

Montgomery County, VA is an Equal Opportunity Employer committed to nondiscrimination in recruitment, selection, hiring, pay, promotion, retention or other personnel action affecting employees or candidates for employment. All qualified applicants will receive consideration for employment without regard to race, color, religion, sex/gender, national origin, disability or protected veteran status.