



**GLOUCESTER COUNTY**  
invites applications for the position of:

# **Gymnastics Assistant**

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**SALARY:** \$11.08 Hourly

**OPENING DATE:** 2/21/2019

**CLOSING DATE:** Continuous

**DESCRIPTION:**

**Parks & Recreation is seeking qualified individuals to work-as-needed.  
This position is open until filled; review of applications will begin immediately.**

Under close supervision, assists in the instruction of gymnastics skills in classes and camps. Assists with evaluating students' skill level and progress. Assists with the inspection, set-up and take down of gymnastic equipment. Employee must exercise tact and courtesy in frequent contact with program participants, parents, employees, volunteers, and the general public. Reports to the Gymnastics Head Coach or other designated supervisor.

**Examples of Duties**

1. Assists with the instruction, coaching, and evaluation of participants in gymnastics programs. Works individually with students to help them progress in performing gymnastic moves.
2. Assists with the preparation and set up of gymnastics equipment. Returns equipment to its original order.
3. Direct, demonstrate, and lead essential gymnastic stretches to reduce the risk of injury.
4. Assist with creating routines for gymnastic competitions.
5. Assist with collection of money for leotard purchases and fundraisers.
6. Assist children in selecting picture poses.
7. Assist with providing first aid to participants if they are injured.
8. Assist with planning and choreographing routines for parades and recitals.
9. Distributes informative memos and fliers as necessary.
10. Assist with transporting equipment to camp and/or class locations.
11. Performs other duties as assigned.

**Qualifications**

- Experience working with children and the ability to give instructions, and lead recreational activities required.
- Knowledge of gymnastics required. Knowledge of first aid practices is highly desired.



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**Special Requirements**

A minimum of 3 professional references **MUST** be listed on the application. **(Note: Professional references are individuals who can attest to your job-related knowledge, skills and abilities while working or in a volunteer capacity and are not family or personally related. Professional references should include job title, company name and address, phone numbers and email address if available.)**

**EMPLOYEE UTILIZATION IN ADVERSE WEATHER AND EMERGENCY CONDITIONS**

All Gloucester County employees are subject to being assigned to specific positions and tasks during a "Declared Emergency" as support personnel, by the County Administrator, the Emergency Management Director, or the Emergency Operations Plan (EOP). Once assigned, this would be the same as a regular work assignment and all policies and procedures for duty assignments apply. (Please see Gloucester County [Administrative Policy 101.1 - Employee Utilization in Adverse Weather and Emergency Conditions.](#))

For a complete job description and to apply online, visit our website at: [www.gloucesterva.jobs](http://www.gloucesterva.jobs).