

*Economic Development & Tourism Coordinator
Office of Tourism & Economic Development*

Shenandoah County's Office of Tourism & Economic Development seeks a dynamic and visionary individual to join our organization. The department is currently recruiting for the full time position of Tourism & Economic Development Coordinator. The small office setting offers versatility in the multi-disciplinary fields of tourism and economic development. The ideal candidate should be a self-starter, committed to building quality relationships and serving as an ambassador with the county's variety of tourism and economic development stakeholders. We are in the people business; through people and relationships we build success.

The position assists with professional and administrative responsibilities related to promoting business growth and economic development within Shenandoah County. In addition, the position assists in tourism development for the county including marketing, public relations and product development. The successful candidate must have excellent communication skills and the ability to multi-task in a fast paced, multi-faceted work environment. Essential functions and tasks to be performed are further outlined in the job description.

This is a full-time, FLSA exempt position with a competitive benefits package, including Virginia Retirement System, health and dental insurance, vacation, sick, and holiday leave. Compensation will depend on the successful candidate's experience and education. The position is compensated on a grade 20 of the county's pay scale with a hiring range of \$43,829 to \$56,138 DOQ/DOE.

For an application and complete job description, please contact the Office of the County Administrator, 600 N. Main Street, Woodstock, VA 22664, (540) 459-6165 or visit our website at www.shenandoahcountyva.us. Please submit a cover letter, resume, employment application, and other credentials to Jenna French, Director of Tourism & Economic Development at the above referenced address. This position is open until filled.

Shenandoah County is an Equal Opportunity Employer

Please contact County Administration if you have questions at 459.6165