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## Director I (Floyd)

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### Posting Details

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#### Position Information

<b>Working Title</b>	Director I (Floyd)
<b>Role Title</b>	Local-Classified
<b>Hiring Range</b>	\$41,564 - \$90,000 (Negotiable based on qualifications)
<b>Job Type</b>	Full-Time (Salaried)
<b>Job Type Detail</b>	Full-Time Salaried - Non-Faculty- FTS-1
<b>Does this position have telework options?</b>	No
<b>Does this position have a bilingual or multilingual skill requirement or preference?</b>	No
<b>Pay Band</b>	UG
<b>Is this position funded in whole or in part by the American Recovery &amp; Reinvestment Act (Stimulus Package)?</b>	No
<b>Hiring Agency (1)</b>	Dept of Social Services - Local (765-01)
<b>Hiring Agency (2)</b>	Dept of Social Services - Local (765-01)
<b>Agency Website</b>	
<b>Location</b>	Floyd - 063
<b>Sublocation</b>	
<b>District</b>	
<b>Position Number</b>	00001
<b>Job Posting Number</b>	1048430
<b>Type of Recruitment</b>	General Public - G
<b>Job Description</b>	

Floyd County is an unique mountain community known for its music, its natural beauty, its arts, and its diverse, caring people. Located atop the Blue Ridge Plateau in southwestern Virginia, Floyd County is a haven removed from the rush of urbanity, yet alive with the sounds, colors and textures of rural life.

The Social Services Director is responsible for all social service, human resource and financial programs, directly supervising line staff and supervisors. The position reports to a Local Administrative Board and works closely with the Western Region Director.

General Work Tasks – Plans, organizes, and directs social service programs; develops department budget and monitors expenditures; performs human resource duties such as hiring, evaluating performance, etc.; plans and coordinates implementation of programs; ensures quality of services and maintenance of records; develops policies, procedures, rules and regulations to meet needs of clients and department; develops plans to meet changing regulations and program requirements; collaborates with community partners, such as County or City officials, department directors and other human service agencies; prepares reports and makes presentations as needed; researches and develops agency resources, such as grants; conducts staff conferences; plans case studies, and plans and directs staff development projects; conducts program appeals hearings and renders written decisions.

**Minimum Qualifications**

Knowledge of: the current social, economic, health issues and programs relating to clients in the jurisdiction; available resources and services for the needy; office management practices and principles of supervision; and social work case load management. Demonstrated ability to: work effectively with others; communicate effectively both orally and in writing with diverse audiences; conduct research; plan and direct social services programs; interpret and implement policies and regulations compliant with local, state, federal laws, ordinances, rules and regulations; mobilize community support and generate community awareness of programs; represent the agency before the Boards or Councils; provide leadership in work processes, personnel management, and budget formulation; and negotiate contracts to support program and policy objectives.

**Preferred Qualifications**

Bachelor's degree or higher in a related field supplemented with professional experience in social work with some supervisory or other management experience OR any equivalent combination of training and experience which provides the required knowledge, skills and abilities

**Special Requirements****Contact Information****Special Instructions to Applicants**

<b>Name</b>	Doug Morgan
<b>Phone</b>	804-726-7166
<b>Fax</b>	
<b>Email</b>	doug.morgan@dss.virginia.gov
<b>Address</b>	

**Posting Information**

<b>Job Open Date</b>	02/20/2019
<b>Job Close Date</b>	
<b>Open Until Filled</b>	Yes
<b>Is this a continuous recruitment position?</b>	No
<b>Is this a multi-hire position?</b>	No
<b>Copying From Job Posting Number</b>	
<b>Copying From Position Number</b>	
<b>Hiring Managers with Access to Posting</b>	Tommy Casteel
<b>Quicklink for Posting</b>	<a href="http://virginiajobs.peopleadmin.com/postings/138812">http://virginiajobs.peopleadmin.com/postings/138812</a>

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**Recruitment Cost**


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 Recruitment Cost
 

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**Screening Criteria**


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 Screening Criteria

<b>Criteria 1</b>	Considerable knowledge of: laws and regulation on administration of welfare services
<b>Criteria 2</b>	Knowledge of available public and private resources, such as community partners
<b>Criteria 3</b>	Considerable Budget and Grant writing experience.
<b>Criteria 4</b>	Knowledge of principles and practices of caseload management
<b>Criteria 5</b>	Considerable knowledge of resource allocation, workforce planning and supervision
<b>Criteria 6</b>	Strong written and oral communication skills, including influencing, negotiation and public speaking
<b>Criteria 7</b>	(P) Human Services leadership experience
<b>Criteria 8</b>	(P) Bachelor's or Master's degree in a related field, or equivalent experience and training
<b>Criteria 9</b>	(Preferred) Veteran
<b>Criteria 10</b>	

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**Applicant Documents**

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**Required Documents**

1. Resume
2. Cover Letter
3. Transcript

**Optional Documents**None

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**Posting Specific Questions**

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Required fields are indicated with an asterisk (\*).

1. \* Do you have an Interagency Placement Screening Form (Yellow Form) as issued under Policy 1.30 Layoff? (Commonwealth of Virginia Employees Only);
    - Yes
    - No
    - Not Applicable
  2. \* Do you have a Preferential Hiring Form (Blue Form) as issued under Policy 1.30 Layoff? (Commonwealth of Virginia Employees Only)
    - Yes
    - No
    - Not Applicable
  3. \* How did you find this employment opportunity?
    - State Recruitment Management System (RMS)
    - Agency Website or Bulletin Board
    - Job Board (Indeed, Monster, Dice, etc.)
    - Social Media (Twitter, Facebook, LinkedIn, etc.)
    - Newspaper or Professional Journal (Please specify below)
    - Career Fair or Job Event (Please specify below)
    - VEC (Virginia Employment Commission)
    - Radio/TV (Please specify below)
    - Other (Please specify below)
  4. \* Please specify the actual source from your response to question #3 above (Name of newspaper, Journal Title, Job Board, Career Fair, Agency Website, Social Media Type, etc.) If unknown or none, enter: N/A.  
  
(Open Ended Question)
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**Guest User**

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There is no guest user set up for this posting.

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**Visual Race-Gender/Screening Sheet**

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## 1. Gender

State: Interviewed

Weight: N/A

- Male
- Female
- Unknown/No Answer

2. Race

**State:** Interviewed

**Weight:** N/A

- White
- Black
- Hispanic or Latino
- Asian or Asian American
- American Indian or Alaskan Native
- Hawaiian/Pacific
- Two or more races
- Unknown