



**GLOUCESTER COUNTY**  
invites applications for the position of:

## **Assistant Director of Utilities**

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**SALARY:** \$84,522 +/- DOQ

**OPENING DATE:** 2/28/2019

**CLOSING DATE:** Open until Filled

### **DESCRIPTION:**

Performs complex professional, technical, administrative, and supervisory work related to the operation, expansion, and planning of the County's water transmission, storage, and distribution systems as well as the County's wastewater collection, pumping and transmission systems. Responsible for programming the maintenance and improvement of the County's water supply reservoir and water treatment plants (surface water and reverse osmosis). Working within broad policy and organizational guidelines, independently plans and implements projects and reports progress of major activities through periodic meetings with supervisor. Employee must exercise initiative, independent judgment, tact, and courtesy in the performance of job duties. Reports to the Director of Utilities.

**This position is open until filled; application review will begin in 2 weeks.  
Interested applicants are encouraged to apply!**

### **Examples of Duties**

Click the link to view the examples of duties and full job description: [Assistant Director of Utilities](#)

### **QUALIFICATIONS:**

- Bachelor's degree in civil engineering, or related field.
- Five (5) to seven (7) years of progressively responsible work experience dealing with municipal water systems, maintenance, and construction, and three (3) years of supervisory experience; or an equivalent combination of training and experience which provides the required skills, knowledge and abilities.

### **SPECIAL REQUIREMENTS:**

- Possession of a valid driver's license; possess and maintain a driving record that meets established [Gloucester County Driving Standards](#).
- Possession of Virginia Professional Engineer (PE) license.

To be considered for this position, a completed application with a minimum of 3 professional references must be listed on application. **(Note: Professional references are individuals who can attest to your job-related knowledge, skills and abilities while working or in a volunteer capacity and are not family or personally related. Professional references should include job title, company name and address, phone numbers and email address if available.)**



**GLOUCESTER COUNTY**  
invites applications for the position of:

**EMPLOYEE UTILIZATION IN ADVERSE WEATHER AND EMERGENCY CONDITIONS**

All Gloucester County employees are subject to being assigned to specific positions and tasks during a "Declared Emergency" as support personnel, by the County Administrator, the Emergency Management Director, or the Emergency Operations Plan (EOP). Once assigned, this would be the same as a regular work assignment and all policies and procedures for duty assignments apply. (Please see Gloucester County [Administrative Policy 101.1 - Employee Utilization in Adverse Weather and Emergency Conditions.](#))

For a complete job description and to apply online, visit our website at: [www.gloucesterva.jobs](http://www.gloucesterva.jobs).

*Gloucester County is an Equal Opportunity Employer*