



CITY OF BRISTOL, VIRGINIA

ECONOMIC DEVELOPMENT DIRECTOR

The City of Bristol, Virginia is a city of 13.3 square miles located in the Southwest Virginia mountains with a population of 17,000 and is recruiting a leader as Economic Development Director. The Director reports to the City Manager and advises City Council on emerging and existing economic development issues. Responsible for the administration and supervision of the Department.

The Director will study market trends, conduct analysis and apply expert judgement to recruitment efforts, to grow new and existing businesses and further business developments within its current project of regional impact. With a strategic focus on marketing, job creation and revenue strategies, the Director will also look to persuade, strengthen and expand businesses already located within the City as well as maintaining a balance of historical preservation while continually growing a smart community. The Director will be responsible for city policy governing how tax and other incentives will be awarded to businesses and what level of impact is expected to qualify for particular incentives.

Bachelor's Degree in economic development, urban planning, marketing, business administration or public administration required (Master Degree preferred). Seven to ten years of progressively responsible experience in Economic Development activities required with five (5) years in a supervisory or managerial position. Certified Economic Developer credentials preferred. Subject to background check.

Visit www.bristolva.org for application and full job description or obtain from Human Resources 300 Lee Street, Bristol, VA 24201. Submit completed application, resume, cover letter with minimum salary requirement to Human Resources. Deadline: Thursday, December 20, 2018, 4:30 pm. **EOE**