

MONTGOMERY COUNTY

HUMAN RESOURCES DEPARTMENT
MONTGOMERY COUNTY • VIRGINIA
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FRAUD INVESTIGATOR

COUNTY OF MONTGOMERY
Department of Social Services

The essential function of the position within the organization is to prevent welfare fraud. Duties include investigating whether persons are receiving benefits fraudulently, and assisting law enforcement and local court systems with prosecution of cases involving fraud. Duties include but are not limited to, gathering evidence to substantiate whether fraud has occurred, conducting interviews with suspects, neighbors, employers, landlords, and family members, conducting unannounced home visits to determine living conditions of clients, preparing investigative reports, and documenting findings of cases, analyzing allegations, and identifying program regulations that may have been violated. Successful candidate will be able to work independently with minimal supervision, as well as part of a team, and have computer literacy (ex: MS Office), and possess a valid, current Driver's License. Customary working hours 8:00 AM —4:30 PM M-F, with additional evening/weekend or other hours as required by cases. Associate Degree or two years of formal education in communications, business administration, or related field required. Preference will be given to applicants with eligibility experience.

Salary \$35,910/yr. with excellent benefits (paid health, dental, and vision, flex spending, life, disability, and retirement). Interested candidates must apply online at <http://www.montgomerycountyva.gov/hr> by **November 22, 2018** in order to be considered. Please note that resume submission does not constitute an application for employment consideration. For more information, please call the County Job Line at (540) 394-2010. To request application assistance for disabilities, contact Human Resources at (540) 394-2007.

Montgomery County, VA is an Equal Opportunity Employer committed to nondiscrimination in recruitment, selection, hiring, pay, promotion, retention or other personnel actions affecting employees or candidates for employment. All qualified applicants will receive consideration without regard to race, color, religion, sex/gender, national origin, disability or veteran status.