

## **Building Official/Property Maintenance Official**

The County of Craig is seeking an experienced individual to serve as combined Building Official and Property Maintenance Official.

Working in the County Administrator's Office, this individual is responsible for the construction permitting and inspection process, property maintenance code enforcement program, and zoning inspections. The successful candidate will perform complex supervisory and technical work managing the Department by administering and enforcing the Virginia Uniform Statewide Building Code (USBC), Commercial and Residential International Building Codes (IBC), Virginia maintenance codes, County floodplain ordinance, and FEMA Community Rating System (CRS) program. Reports to County Administrator. Also, responsible for the safety and maintenance of County buildings and property. He/she will interact daily with the public and County staff.

He/she must have at least five years of experience in building inspections, construction, engineering, or a similar field. Salary depends on qualifications; the County offers a generous benefit package for all full-time employees. Normal working hours are 7:30AM to 5:30PM, Monday thru Thursday, Excluding Holidays. This is a Full-Time position. However, will consider Permanent Part Time (3 Days / Week). While the position is open until filled, review of applications will begin December 18, 2018

Contact Suzanne Holth at the County Administration Office, 108 Court Street, New Castle, VA 24127, 540-864-5010 for a complete Job Description and Virginia Employment Application or see our website at [craigcountyva.gov](http://craigcountyva.gov) Resumes are welcome but must be accompanied by a County Employment Application. To apply, submit a resume and application to R.R. Dan Collins, County Administrator:

E-Mail: [dan.craigco@tds.net](mailto:dan.craigco@tds.net)

US Mail: County of Craig  
P.O. Box 308  
New Castle, VA 24127

- **Job Deadline:** Monday, December 17, 2018
- **Position Type:** Full Time - OR Permanent Part Time (3 Days / Week)
- **Salary:** Range: \$47,500 - \$61,200
- **Benefits:** Yes, Full Benefits (Full Time Employees)
- **Job Category:** Building Inspection / Code Enforcement
- **Job Location:** Craig County, Virginia

