



**ASSISTANT BRANCH MANAGER, JESSIE PETERMAN MEMORIAL LIBRARY**  
Montgomery-Floyd Regional Library System

Full time position as the Assistant Branch Manager for the Jessie Peterman Memorial Library in Floyd, Virginia, part of the Montgomery-Floyd Regional Library (MFRL) system.

MFRL seeks a creative, motivated, and customer service-oriented individual to empower library patrons and staff as Assistant Branch Manager at Jessie Peterman Memorial Library in Floyd, Virginia. This full-time position supports the Branch Manager in all operations of the library. Duties include providing services, programs, and presentations to the public; assisting with the day-to-day operations of the library; training, managing and scheduling of staff; responsible and accurate accounting of cash and other payments; overseeing building maintenance; marketing of library and its services and resources; and collection development and maintenance.

Work schedule will include some evenings until 7 p.m., some Saturdays, and some Sundays from 1-5 p.m. Position requires education or training equivalent to a bachelor's degree and one year's experience in a public library. Minimum starting salary \$30,800/annually DOQ.

Floyd County offers benefits including group health and life insurance and participation in VRS (Virginia Retirement System). Interested candidates should apply online by **Friday July 6, 2018** at: [www.montgomerycountyva.gov/HR](http://www.montgomerycountyva.gov/HR) in order to be considered. For more information, please call the Montgomery County Job Line at: 540.394.2010. To request an application accommodation for disabilities, contact Human Resources at 540.394.2007.

Montgomery & Floyd Counties are Equal Opportunity Employers committed to nondiscrimination in recruitment, selection, hiring, pay, promotion, retention or other personnel action affecting employees or candidates for employment. All qualified applicants will receive consideration for employment without regard to race, color, religion, sex/gender, national origin, disability or protected veteran status.