

JOB OPPORTUNITY CITY OF MANASSAS

Development Services Manager

Salary Range: \$79,872 - \$131,788

The Community Development Department is seeking a thoughtful leader and energetic individual to supervise and direct all activities of the Department's Development Services Division <http://manassacity.org/691/Development-Services> . The selected incumbent will be responsible for ensuring the success and clear direction of the division while continually striving to achieve an appropriate balance between customer service and development regulation. The selected incumbent will also serve as the Building Official and Certified Maintenance Official for the City of Manassas.

The hiring range for this position will be: \$79,872 - \$105,809

Job responsibilities include working to assure conformance with the Virginia Uniform Statewide Building Code and City of Manassas Design and Construction Standards Manual; developing close working ties with City and outside review agency representatives; supporting Emergency Operation Center related functions; representing the City at civic and business associations; and, meeting with influential persons within the community, developers, officials, citizens, and representatives of the press, to establish goodwill and resolve/respond to issues.

Education & Experience Requirements:

Bachelor's degree from a four-year college or university in Architecture, Engineering, Construction Management, or a related field; and, six to eight years of progressively responsible related experiences, including three to four years of supervisory experience along with experience in plan review and inspections in various trade and property maintenance codes.

Valid State Driver's License required. Must possess, or be able to obtain within twelve (12) months of employment, and continue to maintain the following certifications:

- Certified Building Official from the State Board of Housing and Community Development

Other highly desired certifications that may be required after employment or preferred:

- Erosion and Sediment Control Program Administrator
- Inspector Certifications
- FEMA – NIMS Certifications

To apply, complete the City application at <http://www.manassacity.org/hr/jobs>

EOE M/F