



## **Loudoun County Systemwide Fire Chief**

Loudoun County is seeking an experienced senior level professional to lead as the Systemwide Fire Chief. Fire and rescue services in Loudoun County are provided through a combination system managed by the Systemwide Fire Chief, which includes nearly 700 full-time employees and approximately 900 active administrative and operational volunteer personnel. The Chief oversees the system which includes 19 stations providing a full range of emergency and non-emergency response to the citizens of Loudoun County and seven incorporated towns. By way of reciprocal mutual aid agreements, services are also provided to Loudoun County's neighboring jurisdictions. Career personnel from Loudoun County Fire and Rescue (LCFR) and the volunteers serve side-by-side in the Loudoun County Combined Fire-Rescue System (LC-CFRS) and together respond to over 29,000 incidents annually, of which 75-80% are for emergency medical services. For FY2018, the Department has an adopted budget of over \$83 million.

The Chief is responsible for directing the operations and managing the administrative functions of Loudoun County's combined Fire and Rescue System and overseeing the management of the department. The Chief establishes current and long-range plans and objectives as well as Department procedures and protocols subject to approval of the County Board of Supervisors. The Chief has six direct reports including the Assistant Chief of Support Services and Volunteer Administration, Assistant Chief of Operations, Deputy Chief/Fire Marshal, Manager of Budget and Administrative Services, Internal Investigator, and the Public Information Officer. The Department is organized into eight divisions: Administrative Services, Volunteer Coordination, Fire Marshal's Office, Communications and Support Services, Operations, Emergency Medical Services, Fire-Rescue Training, and Personnel and Asset Management. The governance structure of the system includes an Executive Committee with Fire Operations, Emergency Services, and Administrative Operations Committees with volunteer and career officers serving together. The Executive Committee advises the Systemwide Fire Chief on policy and operational issues.

Any combination of education and experience equivalent to a bachelor's degree in Fire, Emergency Medical Services, Public Administration, or a public safety related field, with twelve (12) years of directly related experience. Experience must include at least two years of incident command level experience managing multiple station operations. Preferred qualifications include a master's degree, assistant or deputy chief experience in a fire rescue organization, and a demonstrated record of success in the following key areas: overseeing complex projects and/or operations; serving as a trusted advisor and providing data-driven solutions, working effectively with elected officials, coaching and mentoring managers and key staff, and working collaboratively with internal and external stakeholders.

Preferred professional certifications and/or trainings include the following: Executive Fire Officer Certification, NFPA Fire Officer III, NFPA Fire Instructor II, OSHA Hazardous Materials Operations, and NREMT or Virginia EMT (or other state equivalent within one year of employment). Experience in jurisdictions that have the following are also preferred: a combined system with volunteer and career personnel; fast-growing jurisdiction; service area that includes both sparsely and densely populated areas.

The selected candidate is required to obtain a valid Virginia State driver's license within 60 days of employment and is subject to an annual NFPA 1582 physical.

The expected hiring range is \$160,000 - \$190,000 depending on qualifications. As part of the total compensation package, employees of Loudoun County enjoy a robust benefits package. For more information go to [www.loudoun.gov/benefits](http://www.loudoun.gov/benefits).

Applications will be accepted electronically by The Novak Consulting Group. Apply at [thenovakconsultinggroup.com/jobs](http://thenovakconsultinggroup.com/jobs) and submit just one document (Word or PDF) that includes a cover letter, resume with salary history, and list of 3-5 professional references. Open until filled with first review of applications March 16, 2018.