



PRINCE WILLIAM COUNTY GOVERNMENT
invites applications for the position of:

*Senior HR Analyst (HRIS)

An Equal Opportunity Employer

POSITION #: 899162
DEPARTMENT: HUMAN RESOURCES
SALARY: \$62,029.50 - \$105,300.00 Annually

OPENING DATE: 10/31/17

CLOSING DATE: 11/14/17 11:59 PM

INTRODUCTION:

Are you passionate about HR, technology and finding innovative solutions?

We are seeking a highly skilled, energetic and dedicated human resources professional with significant human resources information systems administration experience, strong communications (both written and spoken), technical and analytic skills to serve as a Senior Human Resources Analyst (HRIS focus).

The Senior HR Analyst (HRIS) will provide critical, frontline support to a wide range of human resources related projects. This position will support current and long term implementation needs for a variety of technology that supports all aspects of human resources activities. The position will become an integral member of cross-functional teams to support countywide initiatives to build the foundation for successful implementation of a strong Human Capital Management system and supporting programs.

Duties primarily include coordination of HR system information, HR project support, report functions, data analysis, and HR policy technical administration. Candidates must have the ability to efficiently work independently and as team contributors. They must be broad-picture focused yet very detail oriented.

If you are proud and passionate about your work and are seeking employment in a high performance, accountable, innovative and fast-paced organization, please apply. The most qualified individuals will be invited to participate in the next phase of the selection process.

ENTRY SALARY RANGE: \$62,029.50 - \$83,674.50

To view the complete job announcement and apply online please visit our career page at:
<http://www.pwcgov.org/pages/careers.aspx>

EEO/FMDV

