

**CITY OF BRISTOL, VIRGINIA
CHIEF FINANCIAL OFFICER**

Salary: \$78,286 - 106,640 DOQ/DOE

The City of Bristol, Virginia is recruiting a Chief Financial Officer. The Chief Financial Officer reports to the City Manager and is responsible for all the City's financial transactions in conjunction with the budget and general fund. The CFO has direct supervision of the accounting staff which includes payroll, accounting clerks, and purchasing. Directly responsible for internal controls and audit compliance. Also responsible for strategic financial planning, investment monitoring and performance, financial accounting and reporting, purchasing, payroll, accounts payables and receivables, debt issuance and management.

Qualifying candidates will possess a bachelor's degree from an accredited college or university with major course work in business, accounting, finance, economics, public administration or related field. A Master's degree in Public or Business Administration preferred. Strong experience in local government finance and designation of a CPA preferred. A minimum of 10 years of progressively responsible local, state, federal government or private sector experience in accounting, finance or auditing is also preferred. Strong leadership skills including demonstrated supervisory experience, in the successful use of technology to enhance financial performance and experience in a high level of concise, accurate communication with elected and appointed officials and staff are imperative.

Excellent benefits package includes participation in the Virginia Retirement System, vacation, sick leave, life insurance, health insurance, and professional expenses. Applications and complete job description may be obtained in person or downloaded at www.bristolva.org under Human Resources. Submit completed application, a cover letter, and resume to Human Resources, 300 Lee Street, Bristol, VA 24201. **Deadline is November 30, 2017, 4:30 pm. NO PHONE CALLS. EOE**

Ms. Trish Henderson, PHR
Human Resources Director
City of Bristol, Virginia
persnl@bristolva.org

The City of Bristol, Virginia is an Equal Opportunity Employer

