DIRECTOR OF ECONOMIC DEVELOPMENT

DEADLINE: SEPTEMBER 18, 2017 at 4:00 p.m.

Brunswick County is seeking an experienced Director of Economic Development to perform difficult professional and administrative work planning, developing, initiating and directing business and industrial development programs and services, assisting existing and potential businesses and industries, overseeing preparation and maintenance of promotional materials, files and records, and related work as apparent or assigned. Candidate must have comprehensive knowledge of modern principles and practices of industrial development; comprehensive knowledge of the principles and practices of public and business administration; ability to attract industry and business for the municipality; ability to manage complex projects and to coordinate with multiple government and nongovernmental agencies and organizations; ability to plan, assign and coordinate the work programs of office and technical staff; ability to prepare clear and comprehensive financial, administrative and industrial reports; ability to communicate ideas clearly and concisely, both orally and in writing; ability to establish and maintain effective working relationships with local and State officials, engineers, developers, business community, media, associates and the general public.

Successful candidate will possess a bachelor degree with coursework in economic development, business administration, or related field and considerable experience in economic development activities and marketing.

This position involves some evening meetings and participation in associations, conferences and functions to pursue opportunities to develop and leverage a network of contacts for building business relationships.

A cover letter and resume must be submitted by the deadline to Alta Thomas, Human Resources Coordinator, athomas@brunswickco.com. Telephone 434-848-6894 or toll-free 1-800-848-3199. Visit www.brunswickco.com to view full job description.

Brunswick County, VA is an Equal Opportunity Employer committed to nondiscrimination in recruitment, selection, hiring, pay, promotion, retention or other personnel action affecting employees or candidates for employment. All qualified applicants will receive consideration for employment without regard to race, color, religion, sex/gender, national origin, disability or protected veteran status.