

**MIDDLESEX COUNTY**  
**Emergency Services Coordinator**

Middlesex County is seeking an individual to serve as Emergency Services Coordinator. Qualified applicants seeking either full-time or part-time employment are encouraged to apply. The person in this position is responsible for developing, coordinating and implementing emergency and non-emergency plans, policies and procedures for incident, event and/or disaster preparation, mitigation, response and recovery situations; training individuals and groups, serving as County representative/liaison to a variety of federal, state, regional, and local committees, boards and/or agencies associated with emergency services and management efforts. Bachelors degree in emergency management, public safety or related field, current certification at the NIMS 300 level (400 level preferred) and 3 to 5 years of progressively responsible public sector disaster and/or emergency management experience to include grant writing, grants management and supervision or any equivalent combination of training and experience which provides the required knowledge, skills, and abilities. Possess valid Virginia Driver's License and acceptable driving record. Salary range for the position is \$30,000.00 to \$45,000.00. Applications or information may be obtained from the County Administrator's Office, Middlesex County, P. O. Box 428, Saluda, VA 23149; 804-758-4330, or from the County's web page – [www.co.middlesex.va.us](http://www.co.middlesex.va.us). Applications must be received by August 15, 2017.