



Pittsylvania County seeks to hire an Assistant County Administrator - Operations. The ideal candidate will possess the qualifications, experience and education as outlined below. Must be a team leader with a professional attitude and sound work ethic.

Summary: Under the general supervision of the County Administrator; assists in preparing plans, reports and projects; supervises operations of Buildings and Grounds, Animal Control, Solid Waste, Building Inspections and serves as Project Manager for capital construction; performs various tasks assigned by the County Administrator and fills in from time to time in the absence of the County Administrator. Must be able to develop a close working relationship with the Board of Supervisors. Significant contact with the public requiring a decision-making ability. Must represent the County to Federal and State officials/agencies, as well as other boards, agencies and commissions.

Experience: Preference given to applicants with at least 12-15 years of progressively responsible experience in local government administration.

Education: Priority given to applicants with a MPA, MBA or other advanced management degree. Bachelor degree required.

Starting Salary: \$90,000 – \$103,500

For additional Information and To Apply: Go online to: <http://www.pittsylvaniacountyva.gov> (Job Openings)

or Download Application and mail to:

**Pittsylvania County
Attn: Human Resources
PO Box 426
Chatham, VA 24531**

Submission requirements: Pittsylvania County application, cover letter and resume.

DEADLINE: Open until filled. First review of applications will begin July 28, 2017.

Equal Opportunity Employer