

Water Distribution Apprentice

James City Services Authority (JCSA) seeks an individual to perform responsible work installing, maintaining, repairing, and constructing JCSA's water and wastewater systems. There are three levels in the Water Distribution series distinguished by the level of work performed and the qualifications of the employee. Position is eligible for [Full-Time County Benefits](#).

Apprentice - \$26,540 / year or higher DOQ
Specialist I - \$28,538 / year or higher DOQ
Specialist II - \$30,685 / year or higher DOQ

Responsibilities: Work as a member of a crew performing manual labor installing, repairing, and maintaining JCSA sewer and water infrastructure. Operate or learn to operate heavy equipment. Serve as the confined space attendant for no potential, low potential, and hazardous atmosphere environment and associated Lockout/Tagout Procedures. Perform administrative tasks such as preparing work orders, mapping infrastructure, and taking hydrant measurements. Conduct or learn to conduct water distribution infrastructure inspections that center on JCSA standards; catalog problems for repair purposes. Flag and control traffic in accordance with State regulations. (Water Distribution Specialist I) Monitor testing devices for confined space. (Water Distribution Specialist II) Serve as competent person during excavation operations and during confined space entry activities as the entry supervisor; evaluate work sites and determine materials, tools, and equipment needed to perform jobs; operate closed circuit television camera and required to perform basic setup and maintenance on CCTV equipment.

Requirements: Any combination of education and experience equivalent to a high school diploma. Must possess a valid Virginia driver's license and have an acceptable driving record based on James City County's criteria. Must obtain Virginia Class A Commercial Driver's License within 6 months of hire. Must have the ability and tolerance to function in an environment that requires the use of respiratory protection devices; required to fulfill all requirements of the JCSA's Respiratory Protection Program. Skill in use of computer software, especially Microsoft Office Suite.

Accepting applications until position is filled. Only online applications to our website will be considered. To apply, please visit the James City County Career Center at <http://www.jobs.jamescitycountyva.gov>

Instructor II (Water Safety)

\$14.00/hour; part-time temporary positions available (up to 28 hours / week).

Parks and recreation is seeking responsible individuals to plan, execute, and instruct youth and adult water safety classes.

Responsibilities: Prepare the site for the class and ensure proper clean up after the class. Update class records. Hand out evaluation forms for participants to complete. Ensure class goals are met. Oversee proper use of the facility and enforce class rules and policies to ensure participant safety. May have to administer first aid if necessary.

Requirements: Any combination of education and experience equivalent to a high school diploma supplemented by college course work in related field; and considerable experience instructing skills necessary for water safety classes and working with different ages and abilities, preferably in recreation/educational setting. Red Cross, Water Safety Instructor or acceptable experience in swimming, coaching, or instructing. Must possess, or be able to obtain within six (6) months of hire, First Aid and Cardiopulmonary Resuscitation (CPR) certifications from the American Red Cross. Lifeguard or Lifeguard Instructor certifications from the American Red Cross preferred. Ability to work effectively with class participants. Knowledge of safety and basic first aid

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Seasonal Therapeutic Recreation Leader

\$9.55/hour or higher DOQ; seasonal positions available (up to 40 hours / week)

James City County Parks & Recreation seeks individuals to assist in supervising, organizing and planning before and after school and summer programs for the inclusion of persons with disabilities. Classes and camp program schedules may vary Monday - Friday between 7:00am-6:00pm and occasional weekends.

Responsibilities: Lead, teach and oversee participants with disabilities with varying ages, abilities and skill levels in a variety of recreation programs, event, facilities, and other related activities or services. Assist in the planning and implementation of disability specific activities in the areas of social, cognitive, emotional and physical development; ensure implementation of participants' accommodation plans; ensure accurate documentation of participants' progress, when necessary. Establish and maintain rapport with participants, parents, school staff, administrative officials, and other community partners; respond to customer inquiries and/or complaints. Provide assistance in feeding, toileting and daily task completion; assist in reinforcement of daily living and self-help skills; accompany participants on field trips; work with participants and develop behavior modification skills to ensure a safe environment for play and participation; physically retrain participants when necessary. Assist in reporting all accidents, incidents and disciplinary actions to a supervisor; oversee proper use of facility, equipment, and supplies.

Requirements: Any combination of education and experience equivalent to a high school diploma or equivalent; supplemented by college coursework in therapeutic recreation, recreation, education, or related field; and some experience working with individuals with disabilities and planning a wide range of activities. A valid Virginia driver's license preferred with an acceptable driving record based on James City County's criteria. Certification in First Aid and Cardio Pulmonary Resuscitation (CPR) for Professional Rescuers preferred. Some knowledge of instructional procedures and practices; growth and development of children of different ages and abilities; varying types of disabilities and medical conditions; current Americans with Disabilities Act (ADA) standards and best practices. Ability to work effectively in a team setting and with children, families, staff and community partners and contacts; solve complex problems; work efficiently and effectively under pressure such as deadlines or emergencies; work under minimal supervision.

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