

Plans Examiner

\$20.00 - \$22.00 / hour DOQ; Part-Time Temporary Position

James City County Building Safety and Permits seeks an individual to perform experienced work reviewing residential and commercial plans and specifications for general conformance with the Virginia Uniform Statewide Building Code (VUSBC), federal and state laws, and local ordinances.

Responsibilities: Perform a broad range of plan reviews for residential structures; assist with commercial plan review as needed. Review plans for general conformance with the VUSBC, federal and state laws, and local ordinances. Make interpretations of the building, electrical, plumbing and mechanical code requirements that define approved system installations; prepare plan review letters outlining code deficiencies identified during plan review. Provide customer service to the general public, internal customers and outside agencies; answer questions related to the code. Support inspectors by assuring that the approved construction documents are ready for use in the field. Act as liaison between the division, general contractors, trade contractors, and property owners; act as liaison with other jurisdictions' inspection departments. Serve as a technical assistant to the County Building Official.

Requirements: Any combination of education and experience equivalent to an Associate's degree in architectural, engineering technology, or related field; and, considerable experience in building construction; building, fire, or housing inspections; plumbing, electrical, or mechanical trades, or fire protection. Must possess a valid Virginia driver's license and have an acceptable driving record based on James City County's criteria. Residential Plans Examiner certification from the Commonwealth of Virginia preferred; and, certification from the Commonwealth of Virginia as a Building Plans Examiner, Residential Building Inspector, Residential Electrical Inspector, Mechanical Plans Examiner, or Plumbing Plans Examiner preferred. Knowledge of the principles and practices of architecture, engineering, fire protection, and building construction methods and materials; codes, principles, techniques, and equipment used in building, electrical, or plumbing and mechanical systems; and, principles and processes for providing customer service. Skill in use of computer software, especially Microsoft Office Suite. Ability to maintain effective working relationships with contractors, building owners, and the public; enforce codes with firmness, tact, and impartiality.

Accepting applications until 11:59 pm EST 04/21/2017. Only online applications to our website will be considered. To apply, please visit the James City County Career Center at <http://www.jobs.jamescitycountyva.gov>

Park Supervisor

\$17,836/yr or higher DOQ + [Part-Time County Benefits](#) (Part-Time, 25 Hours/Wk)

James City County Parks and Recreation seeks an individual to perform responsible work supervising the daily operation of parks and trails; work hours are between 7 a.m. and 10 p.m. weekdays, weekends and holidays; position covers mostly evening hours.

Responsibilities: Hire, train and direct staff. Maintain employee, facility and equipment maintenance schedules and inventory. Oversee park and facility inspections and projects. Assist patrons and monitor activities ensuring compliance with park rules and regulations. Open and close parks and trails; enforce park rules. Maintain cleanliness of parks and trails; perform minor repairs and maintenance to equipment, grounds, and park structures.

Requirements: Any combination of education and experience equivalent to a high school diploma. Supervisory experience in a customer service setting, preferable in a park and/or public facility, as well as cash handling experience. Must possess a valid Virginia Driver's License and an acceptable driving record based on James City County's criteria. Must possess or be able to obtain within six (6) months of hire, certification in First Air and Cardio Pulmonary Resuscitation (CPR) for Professional Rescuers (Infant, Adult, and Child).

Accepting applications until 11:59 pm until position is filled. Only online applications to our website will be considered. To apply, please visit the James City County Career Center at <http://www.jobs.jamescitycountyva.gov>