



Line of Duty Act (LODA) Coordinator
Position #76

Posting Period: April 20 – May 3, 2017

Join a dynamic team at the Virginia Retirement System (VRS), a \$70 billion public pension fund, as it seeks to fulfill its mission and vision by employing a coordinator for Line of Duty Act (LODA) that provides death and disability benefits for state and local government public safety officers and volunteers disabled in the line of duty or whose death occurs in the line of duty per the statute. This position serves as the primary contact for claimants and all stakeholders; reviews benefit applications and ensures LODA benefits are processed within established timeframes; monitors and evaluates the benefits to ensure compliance with established statute and administrative policies and procedures; compiles, reviews and analyzes statistical data and provides reports to management.

In addition, the successful candidate will establish processing policies and procedures; provide customer service to all stakeholders and the general public; partner with internal departments and state business partners to develop and deliver training and education to LODA employers, eligible participants, benefit recipients and other stakeholders; review and analyze legislation to identify any impacts to the benefits and administration.

Must have relevant experience researching and interpreting state and federal laws and regulations, along with demonstrating strong customer service skills. Knowledge of LODA benefits helpful. Excellent interpersonal skills with people from diverse backgrounds; strong professional, verbal and written communication skills and the ability to perform mathematical calculations; considerable pension, employee benefits, HR or counseling experience; ability to research, analyze and perform complex calculations; demonstrated leadership abilities, teambuilding skills, platform and facilitation skills. A bachelor's degree in business, public administration, human resources or closely related field and/or equivalent combination of education and experience.

Hiring Salary: \$50,150 - \$90,213

Application

Please go to the Employment section on the VRS website at www.varetire.org and click on the Commonwealth of Virginia Job Site link to view and apply for this position.