



PLANNER II
Grade 21
\$45,027 annually

The County of Powhatan is accepting applications for a Planner II in the Community Development Department. This is an exempt, full-time, benefit eligible position that reports to the Director of Community Development

Major duties for this position include:

- Assists property owners, developers, engineers, surveyors, and other with questions related to planning, zoning, and related regulations.
- Reviews site plans, Conditional Use Permits, rezoning applications, business license applications and subdivision plans.
- Attends and presents at Planning Commission and Board of Supervisor meetings.
- Advises the Director of Community Development in reviewing development proposals and drafting ordinance amendments.
- Reviews commercial, industrial and residential building permits for environmental and zoning compliance.
- Reviews and approves ESC (Erosion and Sediment Control) plans and land disturbance permit applications.
- Performs erosion and sediment control inspections for commercial, residential and industrial properties.
- Provides support for the work of less-experienced colleagues.

Must have knowledge of planning principles and practices; knowledge of conservation land management principles; knowledge of county and department policies and procedures; knowledge of computers and job-related software programs, and skill in reading plans and interpreting technical reports.

Minimum qualification are knowledge and level of competency commonly associated with the completion of a baccalaureate degree in a course of study (preferably in urban or environment planning or a related field), a master's degree a plus, and two to four years of experience working as a Planner required. CZA or AICP certifications a plus.

Please submit a completed Powhatan County Application through the County's website at www.powhatanva.gov. Applications may also be picked up in the County of Powhatan Administration Building, 3834 Old Buckingham Road, Powhatan, VA 23139. Open until filled, with preference given to applications received by March 17, 2017 at 5:00 PM.

Powhatan County is an Equal Opportunity Employer (EOE) and encourages women, veterans and minorities to apply. Powhatan County is a Drug Free Workplace.