



# Accounting Manager

The County of Shenandoah is accepting applications for the position of Accounting Manager. This position performs difficult professional and skilled technical work associated with the management and maintenance of the County's fiscal, payroll, and other related records within the Finance Department.

Ideal candidates should have a thorough knowledge of principles, methods, and practices in the areas of accounting, payroll, accounts payable, budgeting, and risk management. Candidates should possess a demonstrated knowledge of and experience in Microsoft Office software; prior experience with the AS400/iSeries system is desirable.

Successful candidates must possess excellent communication skills, both verbally and in writing, and must be capable of working in a highly interactive, team-oriented work setting. The individual must have the ability to work accurately and independently, meet deadlines, maintain confidentiality, and handle multiple concurrent projects. Candidates should possess strong analytical and quantitative skills.

Any combination of education and experience equivalent to an accredited college or university supplemented with course work and experience in accounting and/or business administration, and considerable experience in accounting or finance work. Preferred qualifications include a Bachelor's degree in accounting, finance, or related field and considerable experience in local government finance and budgeting or similar setting.

This is a full-time, FLSA non-exempt position with a competitive benefits package, including Virginia Retirement System, health and dental insurance, vacation, sick, and holiday leave. Compensation will depend on the successful candidate's experience and education. The position is on a grade 21 of the County's pay scale with a preferred starting salary range of \$44,679 to \$54,405.

For an application and complete job description, please contact the Office of the County Administrator, 600 N. Main Street, Woodstock, VA 22664, (540) 459-6165 or visit our website at [www.shenandoahcounyva.us](http://www.shenandoahcounyva.us). Please submit a completed county employment application, resume, and other credentials to the above referenced address by **Friday, March 24, 2017 at 3:00 p.m.**

Shenandoah County is an Equal Opportunity Employer