

TOWN MANAGER

Town of Bowling Green, VA – Pop. 1,140 – Quaint Town located between Richmond and Fredericksburg seeks proven manager with strong experience in administrative and financial management with strong interpersonal and organizational skills. The Town Manager serves at the pleasure of a 7-member Council elected to 4-year staggered terms. A minimum of 5 years of experience as a local government executive/administrator, assistant executive/administrator, or department head in an organization of comparable complexity is required. Minimum requirements for the position include a Bachelor's Degree in public or business administration, finance, planning, or related field; with a Master's Degree preferred. Candidates are required to possess experience and understanding of growth management to include code administration and enforcement, finance and budget, economic development, intergovernmental relations, personnel including staff development, grant writing and grant administration, and maintaining positive lines of communication at all levels. The Town Manager oversees and provides guidance to all Town Departments including Admin. and Finance, Public Works, Utilities, and Police. Starting salary \$70,000+ depending on experience. Full range of benefits.

Mail cover letter, resume and salary history with a minimum of 5 professional references, to Bowling Green Town Hall, P.O. Box 468, Bowling Green, VA 22427. Must be received no later than COB Tuesday, February 28, 2017.