



**CITY OF HARRISONBURG**  
invites applications for the position of:

# **Building Codes Combination Inspector**

An Equal Opportunity Employer

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**SALARY:**

<u>Hourly</u>	<u>Biweekly</u>	<u>Monthly</u>	<u>Annually</u>
\$17.55 - \$20.32	\$1,404.00 - \$1,625.60	\$3,042.00 - \$3,522.13	\$36,504.00 - \$42,265.60

**OPENING DATE:** 12/21/16

**CLOSING DATE:** Continuous

**DESCRIPTION:**

**Community Development.** Full-time position with benefits. Preferred hiring range: \$36,504 - \$42,265, annually. Performs inspection of all phases of building and construction including residential and commercial electrical, mechanical, plumbing, building and property maintenance inspections and re-inspections. Reads and interprets building plans and specifications for compliance during inspections; issues correction of notice and stop work orders, when necessary, when construction is not being completed in compliance with regulations; receives complaints related to property maintenance code violations and manages enforcement in accordance with policies and code; inspects existing buildings for hazardous conditions, structural failures or improper use; provides assistance and answers questions from citizens, contractors, builders and others regarding code compliance and performs basic plan reviews to determine compliance with code; testifies in court on code violation cases, as needed; and creates monthly reports of inspections performed, writes property violation maintenance letters, and records documentation of inspection results in accordance with the Virginia Uniform Statewide Building Code (VUSBC).

Thorough knowledge of all types of building construction materials and methods, and of stages of construction when possible violations and defects may be most easily observed and corrected and thorough knowledge of Commonwealth of VA building and related codes and laws and ordinances. Ability to: detect poor workmanship, inferior materials, and hazards of fire and collapse; read and interpret plans, specifications and blueprints accurately and to compare them with construction in process; communicate effectively and tactfully with building owners, contractors, the public and City employees, maintaining a positive and efficient working relationship and use standard office equipment including appropriate hardware and software. Keyboarding skills.

**MINIMUM QUALIFICATIONS:**

**Minimum Qualifications:** High school diploma or GED supplemented by coursework in a variety of inspection specialties or related field and considerable experience in one or more of the building construction trades, or equivalent combination of education and experience. Valid driver's license, required.

**Special Requirements:**

- Certification from the Virginia Department of Housing and Community Development as a Combination Residential Inspector or the ability to obtain this certification within eighteen (18) months of date of hire.
- Certification from the Virginia Department of Housing and Community Development as a Combination Commercial Inspector or the ability to obtain the certification within thirty-six (36) months of hire date.
- Incumbent will be on call for off hours emergency response and will be required to participate in a rotating, stand-by work program.

Successful applicants for this position will be subject to a DMV record check and must complete a satisfactory credit history, drug screen and criminal background check.

**SUPPLEMENTAL INFORMATION:**

**Application deadline:** Applications will be accepted until a suitable pool of candidates is received. This position may close at any time after ten calendar days. (posted 12/21/2016)

The City provides an excellent benefits package including health insurance, retirement, life insurance, paid leave and holidays.

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APPLICATIONS MAY BE FILED ONLINE AT:  
<http://www.harrisonburgva.gov/employment>

Job #5601 - (Dec 2016)  
BUILDING CODES COMBINATION INSPECTOR  
CM

OUR OFFICE IS LOCATED AT:  
409 South Main Street  
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