

TREASURER - TOWN OF DAYTON

The Town of Dayton is seeking a candidate for the position of Treasurer/Accountant. Qualified candidates will possess a BA, BBA, or BS in accounting. CPA licensure and municipality accounting experience desired. Responsibilities include supervising accounting/finance related duties performed by Town employees, preparing monthly financial statements and monthly actual to budget operating results, assisting the Superintendent with the annual budget, developing and implementing finance related internal controls including periodic internal audit of such controls, attending and reporting Town operating results at monthly council meetings, working with the Town's external auditors on the annual financial statement audit, and creating forecasts and projections as needed. Municipality benefits offered. Salary is based on experience. A resume, cover letter and salary history for the previous three years will be accepted until 4:00 p.m. Wednesday, November 30, 2016 at 125 B Eastview Street, Dayton, VA 22821. Or an electronic copy of your resume', cover letter and salary history may be sent to daytonemployment@daytonva.us The Town of Dayton is an equal opportunity employer.