



The County of Warren is now accepting applications for the following position:

COST RECOVERY MANAGER/DEPUTY EMERGENCY COORDINATOR

This is a full-time position within the Fire and Rescue Office and is responsible for overseeing the ambulance billing program and directing and coordinating various components of emergency management operations. Duties include, but are not limited to, serving as liaison between fire departments, vendors, patients and billing companies to resolve issues; developing and implementing program policies; coordinating the Community Emergency Response Team; and coordinating activities of responding agencies during disaster operations. Any combination of education and experience equivalent to graduation from an accredited community college with major course work in fire science, emergency management, education, or related field required. Knowledge of accounting; insurance, HMO rules, Medicare/Medicaid and HIPPA required. Firefighter I, EMT-B, and emergency management certifications preferred. Starting salary \$41,576.44, depending on qualifications, with an excellent benefits package. For employment application, including job description, contact Warren County Administrator's Office, 220 North Commerce Avenue, Suite 100, Front Royal, Virginia, 22630, (540) 636-4600, or applications may be obtained online at www.warrencountyva.net. Position open until filled. EEO.