



Planner I (Site Plan/Zoning)

Salary range: \$55,016.00 - \$90, 771.20

The Community Development Department is seeking an individual to perform intermediate level professional work conducting plan review of site development and site improvement plans for compliance with applicable development regulations and zoning ordinances; conducting site visits of properties; ensuring proper intake and documentation of applications; routing plans to various officials for review and coordinates communication amongst all reviewers; tracks plans under review to ensure timely completion and response; and communicates with developers regarding status and findings of the review process. Job responsibilities also include serving as staff liaison to the City's Architectural Review Board; a citizen's group which reviews significant projects in the City's Historic Overlay District.

Hiring Range for this position is: \$55,016.00 - \$72,883.20

Bachelor's degree in City or Regional Planning, Geography, Public Administration or related field; previous experience in urban planning, zoning administration, Historic Preservation or a related field preferred; or an equivalent combination of education, training and experience that provides the required knowledge, skills and abilities. Must obtain and maintain certification as a Certified Zoning Official (CZO) within two (2) years of hire. May be required to possess additional certification(s) as deemed necessary by the City. Must possess and maintain a valid Virginia driver's license.

To apply, complete the City application at <http://www.manassascity.org/hr/jobs>

Position will be open until filled.

EOE M/F