



Managing While Leading: Understanding Your Powers, Duties and Responsibilities

Friday, May 15 **816 Burks Hill Road, Bedford, VA 24523** **10 a.m. - 4 p.m.**
Friday, July 17 **816 Burks Hill Road, Bedford, VA 24523** **10 a.m. - 4 p.m.**

Cost: \$350 per person, includes books, materials, lunch | **Registration Deadline:** May 5

This comprehensive program with home study and a follow-up session is open to all County Supervisors. It is one of the five core courses in the Virginia Certified County Supervisor Program, a joint effort of Virginia Cooperative Extension and the Virginia Association of Counties.

Dr. Mike Chandler, Professor Emeritus at Virginia Tech, and **Dr. Martha Walker**, Extension Community Viability Specialist at Virginia Tech, will serve as class instructors. In addition, practitioners and subject matter experts will be featured. There is a home study component following the May 15 classroom session all participants are required to complete in advance of the July 17 session.

REGISTRATION FOR: Managing While Leading: Understanding Your Powers, Duties and Responsibilities
Fee: \$350. Deadline: May 5. Class size limited to first 20 who register.

Name _____

Home Address _____

Phone # _____ Fax # _____ E-mail _____

Title or Position _____

Please complete this section if paying with credit card:

Credit Card # _____ Exp. Date _____ Type _____

Name as it appears on Credit Card _____

Signature Authorizing Payment _____

Meeting Location: 816 Burks Hill Road, Bedford, VA 24523. Class size limited to first 20 who register.

Make checks payable to VACo. Send all registrations to:

Virginia Association of Counties
1207 East Main Street, Suite 300
Richmond, VA 23219

OR FAX this form with credit card information to: 804.788.0083.

Refund Policy—Requests for registration refunds are honored if received by **May 5**; however, substitutions are accepted at any time. For questions about registration, call VACo at 804.788.6652.

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If you are a person with a disability and desire any assistive devices, services or other accommodations to participate in this activity, please contact Martha A. Walker, Ph.D. at 434.766.6761 or TDD number is 800.828.1120 during business hours of 8 a.m. and 5 p.m. to discuss accommodations 10 days prior to the event..