

COUNTY CONNECTIONS

The Newsletter of the
Virginia Association of Counties

November 15, 2010



Visit www.vaco.org for complete coverage of VACo's 76th Annual Conference.

Watch videos of keynote speakers, review presentations from concurrent sessions and experience the highlights for the first time or all over again.

[Click here for the 2010 Annual Conference coverage.](#)



Adkins to serve as next VACo President

The membership of the Virginia Association of Counties elected Wise County Supervisor Robert R. Adkins as 2010-2011 President during VACo's 76th Annual Conference in Bath County. Adkins and other newly elected officers started their terms at the association's Annual Business Meeting on Nov. 9.

Adkins replaces Isle of Wight County Supervisor Phillip A. Bradshaw and becomes the first-ever president from Wise County and the third-ever from Southwest Virginia.

"I'm very proud to stand before you as the (2010-2011) VACo President," Adkins said during his acceptance speech.

Adkins, 76, was elected to the Wise County Board of Supervisors in 1995 and has served as chairman twice and vice chair once during his tenure. He joined the VACo Board of Directors in 2004.

"Bob is a cerebral leader, and in this time of uncertainty, his style will serve our membership well," VACo Executive Director James D. Campbell said. "Bob represents a rural part of Virginia, a section that's sometimes not heard. Bob will be the voice and lead the charge for rural issues and concerns as well as fighting for the interests of our bigger counties. VACo is fortunate to have Bob Adkins as its president."

Adkins was born and raised in

Wise County. He attended Pound High School. He later owned and operated a family automotive repair and tire center for 40 years. Today, he works as a landlord of rental properties.

Adkins is active in the Kiwanis Club that does community service and fundraisers, especially with the University of Virginia's College at Wise and other area schools.

Adkins is married to Teresa Adkins, a faculty member at the University of Virginia's College at Wise. He has a son and a daughter, two granddaughters and three great-granddaughters.

ADKINS

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VACo Membership Adopts 2011 Legislative Program

By Ted McCormack
tmccormack@vaco.org

The membership adopted VACo's 2011 Legislative Program during the annual business meeting on Nov. 9 in Bath County.

The new program contains timely and targeted policy positions intended to assist counties with existing mandates and ongoing state budget reductions.

The annual program guides the VACo staff, leadership and membership during the 2011 legislative year. The adopted document will be posted on VACo's Web site by Dec. 1.

VACo also prints and mails the priority statements in the program to the members, governor, and legislators prior to the beginning of the General Assembly on Jan. 12, 2011

In addition to key perennial recommendations, the adopted document includes several important new policies. Highlights and excerpts from VACo's 2011 Legislative Program:

Educational Funding - "VACo supports sufficient state funding for public education programs, including the Standards of Quality, teacher salaries and retirement costs, the Standards of Accreditation, the Standards of Learning, incentive and categorical aid, and capital and maintenance support. VACo opposes changes in methodologies and the division of financial responsibility intended to shift education costs from the state to localities."

State and Local Fiscal Responsibility - "VACo calls for the repeal of the state's FY 2011 and FY 2012 Reductions in Aid to Localities. Instituted in FY 2009 (\$100 million for 2008-2010 - \$50 million each year; and \$120 million for 2010-2012 - \$60 million each year). These reductions are in addition to program specific cuts (for example, state budget cuts to K-12, Constitutional Officers, the human services and public safety)."

"VACo opposes proposals to eliminate or reduce specific local tax revenues, including local business taxes (the Machinery and Tools and the Business Professional Occupational License taxes). The state is obligated to replace repealed local revenues with new, offsetting local

revenue sources. The elimination of local revenues without providing a replacement will lead to increased local property taxes, including those on homeowners."

"Counties must be assured of reliable revenues and authorized to adopt and maintain practical financial policies, including tax assessment and collection laws, to provide the core public services and to comply with state and federal mandates. Conversely, VACo opposes mandated "one-size-fits-all" budget, revenue and investment policies that hinder local government's cost effectiveness. VACo also opposes changing the legal presumption for the application of local taxes."

Water Quality Improvement Program

Funding - "VACo urges state and federal agencies to carefully consider impacts on local governments of any initiatives intended to reduce loadings of pollutants into state waters from both point and non-point sources. In order for comprehensive, watershed-wide, water quality improvement strategies to be effective, major and reliable forms of financial and technical assistance from federal and state governments will be necessary."

In addition, the 2011 Legislative Program contains a priority statement on the privatization of the state's distilled spirits (ABC) operation. Excerpts from that statement affirm that "VACo must oppose the ABC privatization proposal... unless the following principles are met:

- Localities must retain full authority to participate in the initial ABC licensing process for retail liquor outlets and in subsequent processes that will result in the transfer of those licenses;
- Businesses selling distilled spirits must remain subject to all local land use and zoning ordinances, including public hearing requirements and regulations;
- State General Fund dollars that are currently available from the Commonwealth's ownership of ABC, must be replaced on a dollar-for-dollar basis and steps must be taken to ensure that, at a minimum, this ABC related funding is available to the General Fund in the long run;
- Localities must retain authority to impose and collect local taxes on distilled spirits (e.g., BPOL);
- The state must ensure that revenues from



privatization adequately fund the enforcement of state ABC laws and increased state fund for locally administered substance abuse prevention and rehabilitation programs;

- The state must recognize that new, one-time revenues, even if loaned out in a revolving fund and dedicated to transportation projects, are not a replacement for a comprehensive, adequately funded revenue stream that is dedicated to meeting all of Virginia's well-documented multi-modal transportation needs; and
- In the event the state gains new revenues from privatization, the state must resume the sharing of profits from the sale of all ABC products with localities."

VACo's process for the development and adoption of annual legislative program:

1. Spring regional meetings: in even number years VACo members are invited to attend regional meetings to identify and discuss key statewide legislative and policy issues.
2. Three Resolutions Committee meetings: the committee oversees the development of the annual Legislative Program. The meetings occur in the spring after the regional meetings, early fall, and during the annual conference in November. The committee receives regular legislative updates, via conference call, during the regular legislative session in the winter.
3. Steering Committees meet at least twice: late summer and November during the annual conference. The Steering Committees develop their policy sections in the annual Legislative Program.
4. The membership is asked to adopt the new legislative program during the annual business meeting. The meeting occurs on the last day of the annual conference in November.

King William names Funkhouser as county administrator

The King William County Board of Supervisors wishes to announce the appointment of Trenton L. Funkhouser as the new County Administrator of King William County. He will begin his work in King William on Jan. 1.

Funkhouser is currently the Town Manager for West Point, a position he has held since February 2004. Before his employment in West Point, Funkhouser was the Director of Planning in Westmoreland County for approximately seven years.

Additionally, he has held planning positions in Mathews County as well as with the City of Williamsburg. In total, Funkhouser has over 20 years of

experience in local government management. Funkhouser has an undergraduate degree from the College of William & Mary and a Masters Degree in Public Administration from Virginia Commonwealth University.

In his current position in West Point, Funkhouser has assisted the Town Council with several improvements to town facilities including open space improvements as well as public utilities improvements. He has administered a \$15 to \$20 million town budget and worked on numerous regional initiatives.

Tom Smiley, Chairman of the King William County Board of Supervisors

commented on Funkhouser's appointment:

"The Board feels that Trenton Funkhouser has the leadership skills and knowledge to assist us with continuing to improve King William County. His knowledge of the area and issues we face will allow him to quickly make the transition to our community. We know that the King William community will join us in making Funkhouser feel welcome."



Loudoun selects Brower as chief

W. Keith Brower has been selected to serve as the new Loudoun County Chief of Fire, Rescue and Emergency Management, County Administrator Tim Hemstreet recently announced.

Brower's appointment is effective immediately. Brower had been serving as the interim chief since June 1, 2010, following the retirement of former Chief Joseph E. Pozzo.

Brower has more than 25 years of service as part of the Loudoun County Department of Fire, Rescue and Emergency Management and has served as Fire Marshal and Deputy Chief since 2004. He also served as acting head of the department in 1987 and 1994. He has been a member of the Purcellville Volunteer Fire Department since 1973.

"As a result of his career service and his volunteer service, Keith is very familiar with our combined system," Hemstreet said. "As a member of the senior staff of the department, he has seen many changes to our Fire and Rescue system over the last decade. He has a proven record with both career and volunteer personnel and I am confident he will do an excellent job as the new Chief."

Brower's selection came after a nationwide recruitment effort which attracted about 40 applicants. Both career and volunteer personnel were



involved in the search process for a new chief.

The Department of Fire, Rescue and Emergency Management, in conjunction with the leadership of the volunteer component, coordinates fire and emergency medical services (EMS) that include: emergency response; the administration and delivery of fire, EMS and related training; fire prevention and investigation; hazardous materials, wild land firefighting; and swift water rescue. The department also provides administration of the E-911 emergency communications center, public education, and the coordination of disaster planning.

Kines honored for 35 years of service



During the 96th Annual International City/County Management Association Conference, held from Oct. 17-20, John G. Kines, Jr., County Administrator of Prince George County, was awarded and recognized for 35 years of service in local government.

ICMA Service Awards celebrate and officially recognize members' dedication to public service and professional management at the local level.

Kines has served as Prince George County administrator for almost 24 years. Prior to that time, he served as director of planning in Prince George County and the Town of Culpeper.

Kines has also served as a commissioner of the Virginia Commission on Local Government for six years.

VACo Comments on EPA DRAFT TMDL

By Larry Land
lland@vaco.org

On Nov. 7, VACo's Board of Directors approved comments on the DRAFT Chesapeake Bay TMDL (Total Maximum Daily Load) that was issued by EPA on Sept. 24. The final TMDL is scheduled for release by Dec. 31, 2010. VACo's comments on the DRAFT TMDL were submitted to EPA on Nov. 8. A copy of VACo's comments may be obtained here.

Executive Summary of VACo's comments

The comments by the Virginia Association of Counties on the DRAFT Chesapeake Bay TMDL emphasize the commitment by local officials in improving water quality and stress financial investments made by many localities in upgrading wastewater treatment plants through installation of biological nutrient removal technology.

The comments also stress amendments made by many localities over the last 20 years to their respective land use regulations to comply with Chesapeake Bay Preservation Act.

Many of these local government actions have been helpful in achieving a 24 percent reduction in nitrogen

loadings and a 27 percent reduction in phosphorus loadings into the Chesapeake Bay between 1985 and 2009.

- Local fiscal impacts: Chief among VACo's concerns is local fiscal impact. For example, the consulting firm, CDM, estimated that the costs associated with urban stormwater retrofits expected by EPA in the Virginia portion of the Chesapeake Bay Watershed will range between \$678 and \$1,717 per household per year until 2025. (To address the issue of cost and economic impacts, the comments suggested the establishment of high level study group similar to the Chesapeake Bay Blue Ribbon Panel. This Panel was chaired by former Governor Gerald Baliles and established in 2004 by the Chesapeake Bay Executive Council to "identify funding sources sufficient to implement basin-wide clean-up plans." After estimating total clean up costs to be \$28 billion, the Panel's chief recommendation was the creation of a regional \$15 billion Chesapeake Finance Authority. \$12 billion would be capitalized through federal appropriations, and \$3 billion from state contributions. These recommendations did not appear to receive serious consideration.)



- Legal complications for localities: With respect to EPA expectations on urban stormwater retrofits, VACo is also concerned about such legal issues affecting localities as right-of-entry to private property and vested rights, especially with respect to requiring stormwater retrofits and other enforcement functions.
- Agriculture: Consistent with a position in VACo's legislative program, the comments support long-term funding for agricultural Best Management Practices cost-share programs.
- Chesapeake Bay Model: Comments express concern about accuracy of the Chesapeake Bay model, which is a

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Gov. McDonnell announces 150 new jobs for Mecklenburg

Gov. Bob McDonnell recently announced that Home Care Industries, Inc., one of North America's leading floor care companies, will invest \$1.5 million to open a manufacturing and distribution operation in Mecklenburg County. The project will create 150 new jobs. Virginia successfully competed against North Carolina, Mississippi and South Carolina for the project.

Headquartered in Clifton, New Jersey, Home Care Industries, Inc. was founded in 1959 as a vacuum bag manufacturer. Home Care has established itself as the pre-eminent supplier to the floor care industry through innovative product design, superior quality and unsurpassed customer service.

The Virginia Economic

Development Partnership worked with Mecklenburg County to secure the project for Virginia. Governor McDonnell approved a \$150,000 grant from the Governor's Opportunity Fund to assist Mecklenburg County with the project. The Virginia Tobacco Indemnification and Community Revitalization Commission approved \$390,000 in Tobacco Region Opportunity Funds for the project.

The company is eligible to receive state benefits from the Virginia Enterprise Zone Program, administered by the Virginia Department of Housing and Community Development. The Virginia Department of Business



Assistance will provide training assistance through the Virginia Jobs Investment Program.

"Mecklenburg County has once again shown it is very pro-business," said Glenn Barbour, chairman, Mecklenburg County Board of Supervisors. "With the great work being done by our Economic Development Director Angie Kellett and Wayne Carter, our County Administrator, we will continue to be aggressive in showing prospective industries that we have everything they need to prosper in our county. We look forward to Home Care Industries getting started soon and providing 150 jobs for our citizens."



Visit Albemarle County and the VDOT Workers' Memorial

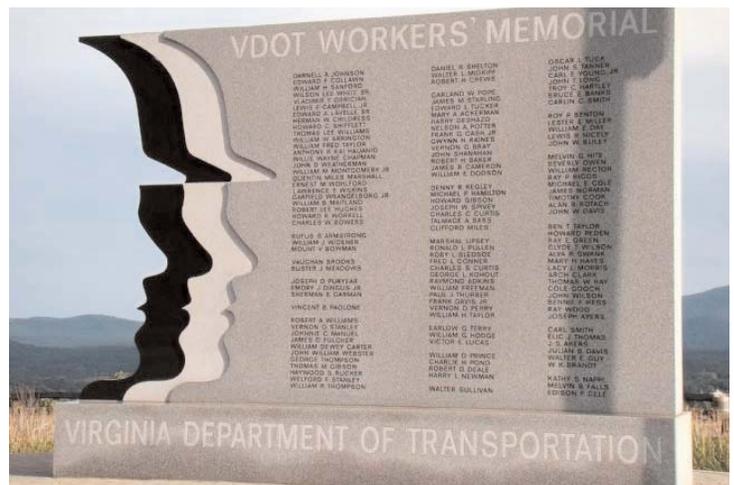
Inscription: The monument before you honors Virginia state highway workers who lost their lives while serving the Commonwealth's travelers. No public funds were used to build this memorial. It was built entirely with donations from Virginia Department of Transportation employees and retirees, family members, businesses and organizations throughout the state. The profiles reflect VDOT's diverse workforce and the "missing worker." The memorial was dedicated on Sept. 17, 2004.

Erected: 2004 by Virginia Department of Transportation Employees.

Location: Marker is near Greenwood in Albemarle County. Marker is on Interstate 64 at milepost 103.5, on the right when traveling east. It is at the second scenic overlook east of the Skyline Drive exit (Exit 99). Marker is in this post office area: Greenwood VA 22943, United States of America.

Also see: VDOT Workers Memorial: Fact Sheet. "To qualify for inclusion on the memorial, the deceased must have been an active full-time or part-time state highway transportation employee. The death must have been from a work-related accident, injury or illness. All confirmed for inclusion thus far died from on-the-job incidents. Many of the deaths occurred in work zone incidents."

SOURCE: HMdb.org and J.J. Prats



Mark Your Calendars



Commonwealth of Virginia
Governor's Transportation Conference
December 8 - 10, 2010

Reforming and Revitalizing Transportation in Virginia

Virginia faces monumental transportation challenges. They range from heavy congestion in Northern Virginia and Hampton Roads to the need to make transportation investments to support economic development in Southside and southwest Virginia.

Join Gov. Robert F. McDonnell, Secretary of Transportation Sean T. Connaughton and the Governor's transportation team, legislative leaders and key modal stakeholders at this conference to explore the steps needed to reform and revitalize transportation in the Commonwealth. Don't miss this unique opportunity to influence the future direction of transportation in Virginia.

CONFERENCE CONTACTS

Conference information, please call Margaret Redford at 804-225-3542 (Blackberry 804-836-2337). Persons with disabilities or requiring any auxiliary aids, services, or other accommodations, please call Holly Williams at 540-231-2188 by Nov. 29.

HOSTS

Virginia Department of Transportation, Virginia Department of Rail and Public Transportation, Virginia Department of Motor Vehicles, Virginia Port Authority, Virginia Department of Aviation, Motor Vehicle Motor Board, and the Virginia Tech Transportation Institute.

Visit Web site.



The deadline for class of
2011 applications
is Jan. 15, 2011

LEAD VIRGINIA, a statewide leadership forum celebrating its five-year anniversary in 2010 is accepting applications for its upcoming 2011 class.

LEAD VIRGINIA is a non-partisan, nonprofit educational forum connecting Virginia's proven leaders across the Commonwealth.

For an application, 2011 class schedule or more information about LEAD VIRGINIA, visit www.leadvirginia.org or e-mail Susan Horne, President & CEO at shorne@leadva.org.

The deadline for class of 2011 applications is Jan. 15, 2011.

Grants Training in Roanoke, VA Jan. 18-19, 2011

Roanoke Police Department and Grant Writing USA will present a two-day grants workshop Jan. 18-19, 2011. In this class you'll learn how to find grants and write winning grant proposals. This training is applicable to grant seekers across all disciplines.

Click here for complete event details.

Beginning and experienced grant writers from city, county and state agencies as well as nonprofits, K-12, colleges and universities are encouraged to attend. Multi-enrollment discounts and discounts

for Grant Writing USA returning alumni are available. Tuition payment is not required at the time of enrollment.

Tuition is \$425 and includes all materials: workbook and accompanying 420MB resource CD that's packed full of tools and more than 200 sample grant proposals.

Seating is limited, online reservations are necessary. Complete event details including learning objectives, class location, graduate testimonials and online registration are available here.



GRANT WRITING USA

Contacts

Cathy Rittenhouse
Grant Writing USA/800.814.8191
cathy@grantwritingusa.com

Lt. Rick Morrison
Roanoke Police
Department/540.853.2649
Rick.Morrison@roanokeva.gov

More than 10,000 agencies across North America have turned to Grant Writing USA for grant writing and grant management training.

Introducing a new associate member



PROPERTY RESTORATION

BELFOR is the worldwide leader in disaster recovery services and solutions. With more than 110 full-service offices in North America, its proven track record of superior response and comprehensive service offerings has made BELFOR the contractor of choice for county and state governments, corporations, businesses, educational facilities, and other property owners that have experienced property damage from fire, water, wind or other natural or man-made catastrophes.

BELFOR works closely with county governments across the country and provides the expertise and resources to be an integral part of your disaster recovery plans.

When a critical need arises, you will benefit from relying on BELFOR's extensive experience in working with school districts, libraries, museums, hospitals, convention centers, universities, transportation systems, and other public entities.

We share your priorities of safety, minimizing damage, and operational resumption, and we know how to accomplish these goals as efficiently as possible.

As the global leader in disaster recover and a general contractor, BELFOR has become the "Single Source Solution" by offering complete 24/7 emergency response services including: power generation, water extraction, emergency board up and barrier erection, temporary roofing, mold remediation, document freeze drying, structural drying, dehumidification, hazardous materials,

electronics restoration, data recovery, duct cleaning, decontamination services, machinery retrofitting, vital records recovery, property salvage, contents restoration, project management, and consulting services. This single-source accountability allows the most streamlined and cost-effective path to final restoration and operational resumption.

County records, maps, employee files, books, and other vital documents are especially critical to ongoing governmental operations. In the event of a disaster, you best serve the public by ensuring that BELFOR, the world leader in document restoration, is part of your disaster recovery plan.

BELFOR works with a vast network of vendors and subcontractors, often allowing us to put local labor to work on large projects that local companies may not otherwise be able to be involved with due to their limited resources and capacity.

BELFOR developed its leadership position through a corporate culture of superior service, accountability, internal growth, strategic acquisition, technology development and extensive training. With over 2,000 full-time, trained restoration professionals, the talent and experience we provide to county entities is a clear value.

With our network of offices nationwide and a national catastrophe response team, BELFOR is able to respond immediately in almost every major market in North America.

This speed of response helps ensure that BELFOR can be on site to evaluate the situation and begin

whatever mitigation steps to minimize damage and begin the recovery process.

BELFOR owns 100 percent of each location and does not have franchisees. This allows us to control the quality and maintain consistency of our services nationwide and to strategically manage equipment and assets on a national level.

BELFOR owns the largest fleet of remediation equipment in North America and has exclusive agreements with major suppliers of power generators and other specialized disaster recovery equipment. This unmatched capacity is especially beneficial during regional or national catastrophes.

BELFOR is the best total cost solution in the property restoration industry. As a full-service restoration contractor, BELFOR team members focus on the best solution for each project, knowing the method of recovery is not influenced by a particular service line.

The timeliness of the initial response and the ability to fast-track any size project equates to an overall smaller claim for the insurance company and a satisfied insured who is back in full operation as soon as possible.

Case studies of emergency response and restoration of county properties are available upon request.

For more information, visit www.belforusa.com, or contact Danny Carter at 1-423-968-5000 or danny.carter@us.belfor.com.

Energy conservation projects underway throughout Virginia

A vast array of energy conservation projects are now underway in many jurisdictions - both small and large - throughout the Commonwealth.

Projects range from major public building retrofits of HVAC and lighting systems with state of the art smart technologies to residential energy audits with recommendations to homeowners that will help them reduce their household energy consumption.

The projects are being funded with grant funds from the American Recovery and Reinvestment Act - more commonly referred to as the Stimulus Funds or by its acronym ARRA.

The Virginia Department of Mines, Minerals and Energy (DMME) is the agency that administers the ARRA funds for these energy-related projects. For more detailed information about projects that are being funded under

this program, you can go to the DMME website at www.dmme.virginia.gov and then go to the Energy tab.

If you would like to talk with a DMME staff person about these projects, please speak with Ron Hachey, a former local Virginia government employee now working at the DMME, at 804-692-3239.

Ron has served in a number of positions throughout the state working for local governments in planning, zoning and administration.

He has close to 25 years of local government service in Virginia and has worked for Botetourt, Greene, Powhatan, Bland and King & Queen Counties. Before starting with the DMME in August, he worked for the Middle Peninsula Planning District Commission and has resided in the Middle Peninsula since 2003.



Ron Hachey, energy projects coordinator, Virginia Department of Mines, Minerals and Energy

Merchant Card Contract

The Treasurers' Association of Virginia and local governments have worked with Virginia Treasury to extend local governments' authorization under the Virginia contract to provide citizens the use of credit card payments for tax, utility and other billable services.

This provision included in the Commonwealth's re-bid of the merchant card contract allows local governments and other public bodies to participate under this contract. The contract has been awarded to Elavon, Inc and is now available for local governments to use.

You can access information regarding this contract on Treasury's Web site at www.trsvirginia.gov. There you will find a copy of the contract, a link to the pricing along with a pricing model to help you estimate what your fees may be, as well as information on the Payment Card Industry data security standard.

By making this contract available for county government use, it is expected you will see reduced costs. In addition, it will eliminate the need to go through a full request for proposal process. Under Treasury's contract, the intent is to realize even greater savings as credit card processing increases in complexity with increased technology requirements.

Additional functionalities provided in this contract include electronic check, both pin and pin-less debit cards, and gift cards. The Treasury website has recently been updated to include a Merchant Operating Guide, basic educational document (listed as Merchant Training), and the necessary joinder agreements to participate under the contract. There are many other valuable links as well, including a Frequently Asked Questions document to answer most of your questions.

For additional information, please contact VACo (Dean A. Lynch, CAE) at 804.343-2511 or Debbi Seitz (Treasury Dept.) at 804.225.2647.



ADKINS

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2010/2011 VACo Executive Committee

- President: Robert R. Adkins, Wise County
- President-Elect: Barbara A. Favola, Arlington County
- First Vice President: Catherine M. Hudgins, Fairfax County
- Second Vice President: John D. Miller, Middlesex County
- Secretary-Treasurer: Harrison A. Moody, Dinwiddie County
- Past Presidents
Donald L. Hart, Jr., Accomack County
William B. Kyger Jr., Rockingham County

Newly Elected Board Directors

In addition to the VACo Executive Committee and Immediate Past Presidents, the Board of Directors comprises 24 supervisors representing 13 regions of the state. The terms are on a two-year cycle and the number of directors, per region, is based on the population.

This year, representatives were selected in regions 1, 3, 5, 6, 7, 8, 10, 11, 12. (Click here for a regional map)

Newly elected board members include:

- Region 1:** Judy S. Lyttle, Surry County
- Region 3:** Patricia S. O'Bannon, Henrico County
- Region 5:** Constance Brennan, Nelson County
- Region 6:** J. Michael Hobert, Clarke County
- Region 7:** Wayne A. Acors, Caroline County
- Region 8:** Sharon S. Bulova, Fairfax County
- Region 8:** Gerry W. Hyland, Fairfax County
- Region 8:** J. Walter Tejada, Arlington County
- Region 8:** Vacant
- Region 10:** Hugh T. Pendleton, Jr., Campbell County
- Region 11:** Richard C. Flora, Roanoke County
- Region 12:** Danny C. McDaniel, Wythe County

EPA

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centrally important factor in determining pollutant reduction goals for each state, locality and "source sector." (The chief source sectors are point sources [wastewater treatment], agriculture, urban stormwater, and on-site wastewater treatment.)

- "Reasonable Assurance:" Comments express concern about "reasonable assurance" as a standard used by EPA to evaluate adequacy of state Watershed Implementation Plans (WIPs). Many stakeholders have expressed concern that the standard is vague and can be applied too arbitrarily.

- Need for flexibility: The Chesapeake Bay TMDL should be flexible, and recognize likelihood of innovations over the next 15 years to expedite clean-up efforts (filter feeders and algae harvesting.)

Chief requests in comments: 1.) Create a high-level forum to analyze costs at all governmental levels and discuss how financial burdens should be distributed - especially with respect to urban stormwater retrofits; 2.) Extend deadline to correct model; 3.) Clarify meaning of "reasonable assurance;" 4.) Adopt flexible approach that will allow for innovations and allow time for an effective nutrient trading system to apply to non-point sources.

VDOT Board of Supervisors Manual



Here is a copy of the recently revised Board of Supervisors Manual. The Board of Supervisors (BOS) manual contains brief overviews of many VDOT topics that County board members may receive questions on and has been very helpful throughout the state.

This year's update to the BOS manual is more significant than past updates. The major changes include:

We have grouped the topics in the manual into general subject areas - maintenance related items under maintenance, funding programs together, etc. This restructuring should make it easier to find topics.

Many topics named the Residency Administrator as the primary contact for the locality. With this year's organizational changes in VDOT, we have removed that reference (except for maintenance related items) and inserted, if available, a more specific contact or otherwise, a generic local VDOT contact reference.

We have added several new topics to the manual based on feedback of topics that do come up and hopefully this will be informative for Board members.

The manual is linked here and is available on the LAD Web page at: www.virginiadot.org/business/resources/local_assistance/2010BOS_Manual_final.pdf

Employment Opportunities

Employment ads are edited due to space considerations.

To view the full versions, visit www.vaco.org and click on the employment link on the top left corner.

**Senior Real Estate Appraiser/
Gloucester County**

Virginia real estate appraisal license required and the incumbent must be available to work flexible hours and/or overtime during deadlines and extremely busy times. Salary Range: \$40,193-\$60,290/yr. Competitive Salary, Depending on Qualifications with an excellent benefit package; County pays the entire cost of participation in the Virginia Retirement System (VRS). To be considered, please submit an official Gloucester County application, cover letter, and resume to: Gloucester County Human Resource Department, 6467 Main Street, Gloucester, VA 23061. (804) 693-5690. EOE M/F/D. For additional information please visit our Web site www.gloucesterverva.jobs. The application deadline is 4:30 p.m. Friday, Jan. 7, 2011.

**Project Research Specialist/Virginia
Economic Development Partnership**

The Research Division of the Virginia Economic Development Partnership seeks an innovative individual to provide project assistance through the preparation of comprehensive customized business proposals, requests for information, and other special studies used to market Virginia and its communities to international/domestic and existing Virginia company prospects. Visit www.yesvirginia.org/About_Us/Employment.aspx for a complete description of Position #00735 and application instructions. Application deadline is Dec. 3.

**County Administrator/Prince George
County**

The salary for the position is negotiable, based on the candidates' qualifications and experience with a maximum salary level established at \$145,000. Benefits

include, but are not limited to: vehicle allowance or use of a public vehicle, participation in the Virginia Retirement System, vacation and sick leave, group life insurance, medical insurance, professional dues and conference expenses. Moving and relocation expenses may be negotiated with the County. County residency is required within a reasonable time of appointment to the position. Please submit a letter of application, detailed resume with salary history and five (5) work related references to: John A. Anzivino, Senior Vice President, Springsted Incorporated, 1564 East Parham Road, Richmond, VA 23228; Fax 804-726-9752 or e-mail Richmond@springsted.com. Resumes received by Dec. 15 will receive primary consideration. For a complete community/position profile related to the position please visit www.springsted.com.

**Director of Budget and Finance/
Orange County Public Schools**

Responsible for all financial operations of the school system including administration of the budget, fiscal planning, accounting, purchasing, health and risk management insurance program. REPORTS TO: Superintendent of Schools
QUALIFICATIONS: To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. Bachelor's degree in accounting or business management; CPA preferred. EXPERIENCE: Minimum of five years of experience in the field of accounting or business management, including at least three years of experience in a supervisory capacity.

**Permit Technician/City of Falls
Church**

The City of Falls Church is recruiting for a full-time Permit Technician. The work requires regular contact within the

department, with other departments, outside agencies, the general public and permits customers both supplying and seeking information on permit matters. HOURS: Monday thru Friday from 8 a.m. until 4 p.m. SALARY RANGE AND BENEFITS: \$33,557 + depending on qualifications. Includes comprehensive benefits package including health insurance, dental insurance, pension plan, deferred compensation plan, flexible spending account, college savings plan, life and long-term disability insurance, paid holidays, vacation and sick leave, credit union membership, free parking, and more. See www.fallschurchva.gov for additional information. TO APPLY: Submit a resume to the City of Falls Church, Human Resources Division, 300 Park Avenue, Falls Church, VA 22046, or via e-mail at hr@fallschurchva.gov. Open until filled.

City Arborist/City of Falls Church

The City of Falls Church Planning Division has an immediate vacancy for a full-time City Arborist. Responsibilities include creating and following urban forestry management plan, conservation and protection of City arboreal resources, maintenance of trees growing on City owned land and regulation of owner/developer actions on trees growing on private property, which are subject to the City Code. HOURS: 8:30 a.m. - 5 p.m. Monday through Friday. SALARY AND BENEFITS: \$54,042 +, Depending on Qualifications, plus excellent benefits package. TO APPLY: Send resume to City of Falls Church, HR Div, 300 Park Ave, Falls Church, VA 22046 or hr@fallschurchva.gov. For a complete job posting see www.fallschurchva.gov.

County Engineer/Pulaski County

Pulaski County is hiring for the position of County Engineer. Salary range is \$59,030 - \$86,116, DOQ. This is a full time position with benefits: health insurance, dental insurance, life insur-

EMPLOYMENT

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ance, optional vision insurance, State retirement program, optional 457 retirement program, sick and vacation leave, paid holidays, and much more.

Interested applicants may apply directly to Robert Hiss, Assistant County Administrator, 143 3rd St, NW, Pulaski, VA 24301 or through the Virginia Employment Commission Office, 206 3rd Ave., Radford, VA, 24141, Monday through Friday, 8:30 a.m. to 4:30 p.m. Please submit a cover letter, resume, and completed county application which is available at the county Web site: www.pulaskicounty.org. Application review to begin Nov. 22. Open until filled.

Transportation Multimodal Planning Specialists/VDOT

Two positions are available which will be located at DMV Headquarters at 2300 West Broad Street, Richmond. Degree in Urban and Regional Planning, Transportation Policy, Public Administration or related experience. Masters degree in Urban and Regional Planning, Transportation Policy, Public Administration preferred, or American Institute of Certified Planners (AICP) certification. Successful candidates must consent to a fingerprint background check. Salary is commensurate with experience. Position will remain open until filled. To apply: Applications will only be accepted through the online Recruitment Management System.

Deputy County Administrator/Hanover County

Qualified candidates must possess knowledge of modern managerial techniques, principles and practices. Diverse experience managing and directing local government operations and administration is required. Proficient technical knowledge of assigned areas is desirable. Managerial experience leading and coaching staff, and the ability to interact effectively with people in a wide variety of situations is also required. The demonstrated ability to communicate and to present ideas effec-

tively, both orally and in writing, is imperative. Hiring range is \$108,515-\$146,504, plus excellent benefits. For more information or to apply for this position, please visit www.hanovercountyjobs.com. (804)365-6075, (TDD #365-6140).

Budget-Finance Director/Wythe County

The Wythe County Board of Supervisors is accepting applications for a full-time Budget/Finance Director. Applicants shall have a minimum of two years experience in governmental accounting and be familiar with GASB. Educational requirements include a B.S. degree in Accounting and professional licensure as a CPA in Virginia would be preferred. Office hours are Monday-Friday, 8 a.m. – 5 p.m. Salary range for this position is negotiable based qualifications and experience. Interested applicants may obtain a job application at the Wythe County Administrator's Office or from the Public Documents area of the county Web site: www.wytheco.org. Applications and resume due will be accepted at the County Administrator's Office, Attention: Mr. R. Cellell Dalton, 340 South Sixth Street, Wytheville, Virginia 24382. Open until position is filled.

County Attorney/Pittsylvania County

Pittsylvania County seeks a highly qualified, self-motivated individual to perform the duties of County Attorney. This position will report directly to the County Administrator and provide legal advice and services to the Board of Supervisors, the County Administrator, and all County departments through the County Administrator's office. Salary range \$55,000-\$95,000. Applications and a full job description are available online at www.pittgov.org or at the office of the County Administrator on 21 North Main Street, Chatham, Virginia. Applications and resumes must be received no later than 5 p.m. on Friday, Nov. 19.

Director of Parks and Recreation/Pittsylvania County

The County of Pittsylvania, the largest

county in the Commonwealth of Virginia, seeks qualified applications for the position of Director of Parks and Recreation. This is a new position responsible for planning, organizing, directing, and coordinating all activities of the recreation system, and for developing and maintaining adequate park and athletic facilities. Salary range \$40,000-\$60,000. Applications and a full job description are available online at www.pittgov.org or at the office of the County Administrator on 21 North Main Street, Chatham, Virginia. Applications and resume are due by 5 p.m. Friday, Nov. 19.

Budget and Finance Director/Isle of Wight

The successful candidate will have comprehensive knowledge of laws and policies governing local government financial operations. Oversees day-to-day accounting functions, procurement, grants, and payroll activities. Develops and monitors the County's financial position and investment fund performance. Salary range: min. \$72,522 mid. \$92,466 max. \$112,410 DOQ/DOE. Interested candidates should submit an application, detailed resume with salary history and work related references to: Human Resources, P.O. Box 80, Isle of Wight, VA 23397. Visit our Web site at www.iwus.net or call us at 757-365-6263. Position is open until filled.

Director of Public Utilities/Caroline County

Candidates with four-year college degree in public administration, business, management or engineering will be equally considered. Starting salary DOQ. Excellent benefit package including state retirement benefits. Interested candidates should submit a completed county application, resume and cover letter to County Administrator Percy Ashcraft at P.O. Box 447, Bowling Green, Virginia 22427, (804) 633-5380. Position open until filled. Applications may be obtained from the County Administrator's Office or on line at www.visitcaroline.com.



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VACo exists to support county officials and to effectively represent, promote and protect the interests of counties to better serve the people of Virginia.

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