

CHAIRS' INSTITUTE

**Richmond Marriott
February 11-13, 2010**

Preliminary Agenda

Thursday, February 11

- 7:45 – 8:15 a.m.** **Institute Registration, Continental Breakfast**
- 8:15 – 8:30 a.m.** **Institute Overview and Welcome, Members Introductions**
Jim Campbell, Executive Director, Virginia Association of Counties and Michael Chandler, Professor Emeritus, Virginia Tech.
- 8:30 – 9:25 a.m.** **Session 1 – Virginia County Government Structure, Powers & Duties**
Jack Edwards, Former member, James City County Board of Supervisors.
- 9:25 - 10:20 a.m.** **Session 2 – Fundamental Legal Issues, (FOIA and COI)**
Sharon Pandak, Esq. GREEHAN, TAVES, PANDAK & STONER, PLLC.
- 10:20 – 10:30 a.m.** **Break**
- 10:30 – 12:00 p.m.** **Session 3 – County Issues (*speakers confirmed*)**
Michael Chandler, Professor Emeritus, Virginia Tech; Art Mead, Assistant Director, Weldon Cooper Center for Public Service – UVA.
- 12:00 p.m.** **Adjourn for VACo/VML Legislative Day**

Friday, February 12

- 8:00 – 8:30 a.m.** **Continental Breakfast**
- 8:30 a.m. – 10:10 a.m.** **Session 4 – Internal Work Relationships**
Sheila Noll, Supervisor, York County and Pat Coffield, County Administrator, Augusta County.

10:10 – 10:30 a.m.

Break

10:30 – Noon

Session 5 – External (Media) Relations

Kathy Smith, Communications Director, Spotsylvania County; Gage Harter, Director of Communications, Virginia Association of Counties.

12:15 – 1:15 p.m.

Lunch

1:30 – 2:45 p.m.

Session 6 – Governing Across Boundaries: Is Collaboration Possible?

Ted McCormack, Director of Governmental Affairs, Virginia Association of Counties; Sandy Wanner, Administrator, James City County.

2:45 – 3:00 p.m.

Break

3:00 – 5:00 p.m.

Session 7 – Developing a Governance Model

Mike Chandler, Art Mead and Ann Neil Cosby of the Law Firm of Sands Anderson Marks and Miller.

6:15 – 7:00 p.m.

Reception

7:00 p.m.

Dinner

Saturday, February 13

8:00 – 8:30 a.m.

Continental Breakfast

8:30 – 10:00 a.m.

Session 8 – Effective Governance: The Role of Leadership

Rhysa South, Assistant County Attorney, Henrico County; Art Warren, Chesterfield County Board of Supervisors; David Hutchins, Carroll County Board of Supervisors; Mike Chandler.

10:30 – Noon

Session 9 – Goal Setting and Visioning: Thinking Long Term

Henry “Hap” Connors, Jr.; Chair, Spotsylvania Board of Supervisors; Hugh Keogh, President, VA Chamber of Commerce and Mike Chandler.

Noon

Box Lunches

- Adjourn -