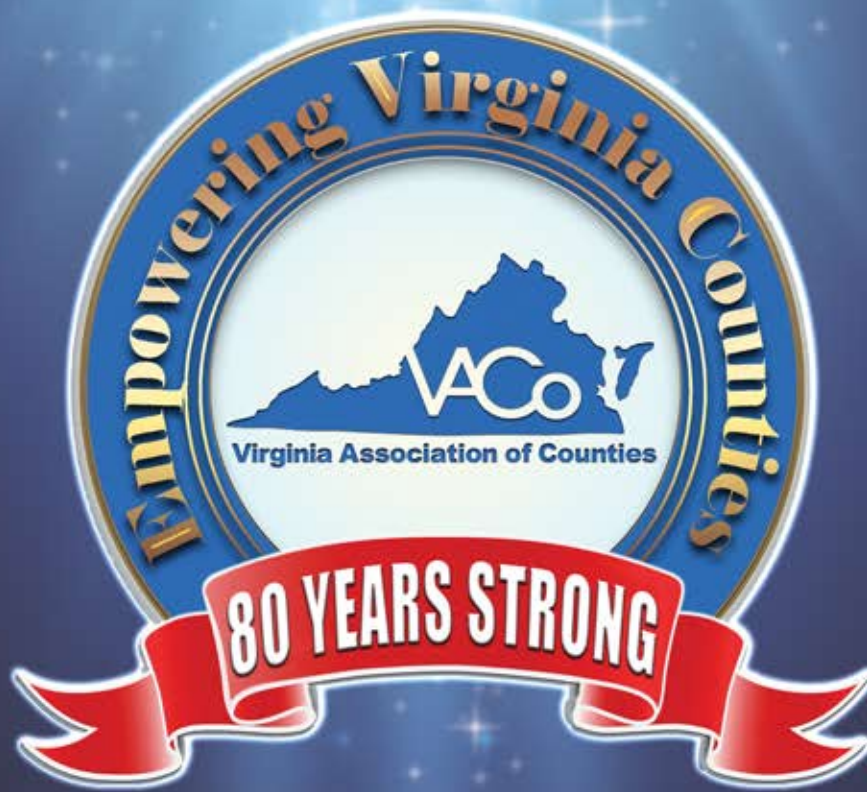


Virginia Association of Counties

# 80<sup>TH</sup> ANNUAL CONFERENCE



# REGISTRATION MATERIALS

The Omni Homestead

Bath County, VA

November 9-11, 2014

# VACo's 2014 Annual Conference

## November 9-11, 2014



### Please join us.

We will convene Nov. 9-11 for VACo's 80<sup>th</sup> Annual Conference. Local officials, legislators, exhibitors and guests are expected to attend. The agenda will be packed with educational sessions and opportunities to network and discuss county concerns. A preliminary schedule is printed in this packet and additional details will continually be provided in VACo's newsletter *County Connections* and on the website at [www.vaco.org](http://www.vaco.org).

One of the most important items on the agenda is our legislative action plan for 2015. VACo's steering committees will wrap up the details on Sunday, then the full membership will vote on the legislative program during Tuesday's business meeting. Another vital part of the conference is the exhibit hall that will feature companies and organizations offering products and services of particular interest to Virginia counties. Please support our business partners, sponsors and exhibitors. This is your meeting – your presence and input are important. We encourage you to register today!

### How to Register

To register, fill out the enclosed conference registration form and mail it with your check made payable to VACo (or credit card information) to the address provided or fax to 804.788.0083. On-line registration, including group registration, is available by going to the VACo website [www.vaco.org](http://www.vaco.org) and clicking on the conference logo. Click on the 2014 Annual Conference logo again and sign in with your e-mail address. If you have not used the on-line system previously, use **Guest1** as your initial password. The system will prompt you to create your own password. Deadline for registration is Nov. 1. Registrations made after Nov. 1 will be charged a \$50 late fee. **Payment must be made at the time of registration - VACo will not bill for registration fees.**

### Refund policy

Cancellations may be made by sending request in writing to [ccameron@vaco.org](mailto:ccameron@vaco.org) no later than **Nov. 1**. All conference cancellations are subject to a \$50 processing fee which will be deducted from the refund amount. Refunds will not be issued for cancellations received after Nov. 1.

### Lodging

Hotel reservations are to be made directly with The Omni Homestead. Use the official 2014 [VACo Conference room reservation form](#) to receive the special conference rate. The Modified American Plan includes breakfast and dinner. Alternative lodging is available at nearby bed and breakfast inns and motels. VACo has prepared a list for your convenience of [Alternative Lodging Information](#). The list is general information only; VACo does not have agreements or special arrangements with any of the listed establishments.

### Banquet Tickets

All conference attendees who are staying at The Omni Homestead may attend the Sunday banquet at no additional cost. So that we may provide an accurate headcount for the dinner, please indicate on your registration whether you will be attending the banquet or not. Banquet tickets are available for purchase by those who are staying off-site for \$75 per person. Tickets are available in advance on the registration form or at the VACo registration desk. Those persons who are on the Wait List for a room at the hotel and have purchased banquet tickets can receive a refund if a room becomes available. Notify VACo to request your refund.

### Golf Tournament

VACo is sponsoring a golf tournament in connection with the Annual Conference on Sat., Nov. 8, 11:00 a.m. The fee is \$75 per person; rental golf clubs are available for \$75. Golf handicap or average score is used by the golf pro to form teams. The tournament fee is refundable if cancellation is received by Nov. 1. Notify VACo in writing by contacting [ccameron@vaco.org](mailto:ccameron@vaco.org) to cancel. Substitute players will be accepted. No-shows will not receive a refund.

### Guest/Spouse Activities

The Omni Homestead has undergone major renovations and is now offering many new activities. Information is available on their website at [www.thehomestead.com/activities](http://www.thehomestead.com/activities) or at the Concierge Desk.

### New This Year -- Electronic Device Charging Station

For your convenience, a charging station will be available at no cost in the exhibit hall at Booth 705. The charger works with all brands of electronics.

# 2014 CONFERENCE REGISTRATION



## ATTENDEE INFORMATION

Please print or type.

FIRST & LAST NAME	
PREFERRED NAME TAG NAME	
TITLE	
COMPANY OR ORGANIZATION	
MAILING ADDRESS (street or P.O. Box)	
CITY/STATE/ZIP	
E-MAIL (for confirmation/receipt)	
2 <sup>nd</sup> E-MAIL (Optional)	
CONTACT PHONE	Area Code _____ - _____

## GUEST INFORMATION

*There is no additional fee charged for a spouse/guest.*

MY SPOUSE or GUEST'S NAME	
NO GUEST <input type="checkbox"/>	(Check here if you are not bringing a guest to the conference.)

## BANQUET INFORMATION

The Banquet is Sunday, Nov. 9, at 6:30 p.m.

Those who are staying at The Omni Homestead Resort may attend the banquet at no additional cost. Please mark your choice below. Attendees staying elsewhere may purchase banquet tickets @ \$75 per person.

YES, I PLAN TO ATTEND THE BANQUET <input type="checkbox"/>	NO, I am not going to the banquet <input type="checkbox"/>
YES, GUEST PLANS TO ATTEND BANQUET <input type="checkbox"/>	Guest is not going to the banquet <input type="checkbox"/>
Check here for <b>VEGETARIAN</b> <input type="checkbox"/>	

## PAYMENT INFORMATION

	Per Person	How Many	TOTALS
Member Conference fee (County Members / Associate Members)	<b>\$225</b>		
Non-member Conference fee	<b>\$250</b>		
\$50 Late fee after Nov. 1 [date received by VACo] - MEMBER	<b>\$275</b>		
\$50 Late fee after Nov. 1 [date received by VACo] - NON-MEMBER	<b>\$300</b>		
Banquet Ticket (for those not staying at the Omni Homestead)	<b>\$75</b>		
VACo's Annual Golf Tournament, Sat. Nov. 8 [Golf handicap/Avg. Score is: _____]	<b>\$75</b>		
Rental Golf Clubs for the tournament	<b>\$75</b>		
VLGMA Networking Luncheon, Mon., Nov. 10	<b>\$40</b>		
<b>GRAND TOTAL</b>			

## CREDIT CARD PAYMENT OPTIONS

Check one: <input type="checkbox"/> American Express <input type="checkbox"/> VISA <input type="checkbox"/> MasterCard <input type="checkbox"/> Discover
Card Number: _____ Exp. Date _____ / _____
Name as it appears on card: _____
Authorized Signature: _____
E-mail for credit card receipt: _____

## CHECK IS ENCLOSED

Fax registration form with payment information to: 804.788.0083

Make checks payable to **VACo**. Mail check with completed registration form(s) to:  
 Virginia Association of Counties, 1207 E. Main St., Ste. 300, Richmond, VA 23219  
 Questions? Call VACo at 804.788.6652

# Conference Schedule (preliminary)



Details are subject to change.

## Saturday, November 8

- 9:15 a.m.....Supervisor Certification
- 11 a.m.....Golf Tournament
- 3 p.m.....Budget Committee
- 5 p.m.....VACORP Board of Directors

## Sunday, November 9

- 7:30 a.m.....Non-Denominational Worship Service
- 9 a.m.-1 p.m.....VACo Board of Directors meeting
- 9 a.m.-2 p.m.....Exhibitor setup
- 10 a.m.....History tour of the Homestead, register at the Concierge Desk
- 10 a.m.-5:30 p.m...Registration
- 1-4:15 p.m.....Coffee break for committee members
- 1-2:30 p.m.....Steering committee meetings
- 1:30-5:00 p.m.....Exhibits open with refreshments
- 2:45-4:15 p.m.....Steering committee meetings
- 4:30-5:00 p.m.....Supervisor Certification Reunion
- 4:15-5:15 p.m.....Regional caucuses to nominate representatives to Board of Directors
- 4:30-5:30 p.m.....Regional Meetings
- 5:30-6:30 p.m.....Opening Reception (*everyone is cordially invited to attend*)
- 6:30-9 p.m.....Banquet
- 9 p.m.-midnight....DJ in the Sports Bar (*no registration required*)

## Monday, November 10

- 7:15-8:15 a.m.....Resolutions Committee
- 8 a.m.-2 p.m.....Registration
- 8:30 a.m.-3:30 p.m....Exhibits Open
- 8:30-9:45 a.m.....Opening Session
- 9:45 a.m.....Coffee Break

## Monday, November 10 (continued)

- 10 a.m.....History tour of the Homestead, register at the Concierge Desk
- 10-11:15 a.m.....Concurrent sessions/topics to be announced
- 11:30 a.m.-12:45 p.m....Concurrent sessions/topics to be announced
- 12:45-1:45 p.m.....Deli lunch
- 12:45- 2 p.m.....VLGMA Luncheon
- 1 p.m.....Credentials Committee
- 1:20-1:45 p.m.....Group Walk and Talk (*everyone is invited*)
- 1:45-3 p.m.....Concurrent sessions/topics to be announced
- 3 p.m.....Mini-affle in exhibit hall  
Soda break in exhibit hall
- 3:30-4:45 p.m.....Concurrent sessions/topics to be announced
- 5 p.m.....High Growth Coalition Meeting  
Rural Caucus Meeting  
Nominations Committee Meeting
- 5:45-7 p.m.....President's Reception
- 9 p.m.-midnight....DJ in the Sports Bar (*no registration required*)

## Tuesday, November 11

- 7:45-8:15 a.m.....VACORP Business Meeting
- 9-11 a.m.....General Session
- 10:15 a.m.....Refreshment break
- 11 a.m.-12 noon....Business meeting, raffle and adjournment